

**Preston County Board of Education  
Minutes  
Board of Education Office  
April 10, 2017  
6:00 pm**

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**Present: George Keim, Vice-President  
Robert McCrum, Member  
Pamela Feathers, Member  
Robert Ridenour, Member**

**Absent: Dr. Clarissa Estep, President**

**Other persons in attendance: Stephen Wotring, Superintendent; Craig Schmidl, Bradley Martin, Carol Riley, Patricia Wilt, Bailey Wilt, Ethan Wilt, Gale Wilt, Steve Wilt, Jennifer Loughry, Cynthia McCloud, Arabella McCloud, David McCloud, Autumn Sheets, Kathleen Bittinger, Amber DeBerry, Connor Griffith, Theresa Marthey**

**I. Call to order – Pledge of Allegiance**

Vice-President Keim called the meeting to order at 6:00 p.m.

Mr. McCrum led those present in the Pledge of Allegiance to the American flag.

**II. Recognitions – Mr. Brad Martin shared the history of the Golden Horseshoe and presented certificates to the four students scoring highest on the Golden Horseshoe Test this year.**

**a. Golden Horseshoe Award Winners**

- i. Central Preston Middle School – Bailey Wilt**
- ii. Aurora School – Cloey Moore**
- iii. Aurora School – Zack Colebank**
- iv. Central Preston Middle School – Arabella McCloud**

**III. Delegations**

**a. Shawn Lambert, Reedsville Volunteer Fire Department - canceled**

**b. Jeremy Dixon, Brandy Chandler –Concussion Management Protocol**

Mr. Dixon and Mrs. Chandler outlined the Concussion Management Protocol that they would like to have instituted in Preston County Schools, which followed WVSSAC guidelines. Superintendent Wotring invited them to speak to principals at the next principal meeting.

c. Rowlesburg PTO Officers (Jennifer Loughry, Autumn Sheets, Amber DeBerry, Kathleen Bittinger) – the officers stated that they wished to speak of a personnel issue. A motion was made to move into executive session. Recommend the Board go into Special Session for the purpose of discussing a personnel issue.

Motion McCrum Second Feathers Vote 4 – 0  
Time 6:21 p.m.

b. Recommend the Board return to open session.

Motion McCrum Second Feathers Vote 4 – 0  
Time 6:37 p.m.

#### IV. Reports

a. Superintendent's Report – Mr. Wotring thanked the board members for being present at the Teacher of the Year/Service Person of the Year Banquet. He also gave a recent update on final legislation that had passed. Mr. Brad Martin provided a technology and testing update.

#### V. Approval of Agenda (Action)

Motion McCrum Second Ridenour Vote 4 – 0

#### VI. Consent Agenda (Action)

Motion Keim Second McCrum Vote 4 - 0

##### a. Approval of Minutes

i. Recommend the Board approve the March 27, 2017, meeting minutes (Enclosure VI.a.i)

##### b. Trips

i. Recommend the Board approve Terra Alta/East Preston School students traveling to the Garrett 8 Cinema in Oakland, MD on April 28, 2017. (Enclosure VI.b.i)

ii. Recommend the Board approve West Preston School students traveling to Laurel Caverns in Farmington, PA on May 4, 2017. (Enclosure VI.b.ii)

iii. Recommend the Board approve Preston High School students traveling to Disney World in Lake Buena Vista, FL on June 20-June 25, 2017. (Enclosure VI.b.iii)

iv. Recommend the Board approve Kingwood Elementary School students traveling to Laurel Caverns in Farmington, PA on May 16, 2017. (Enclosure VI.b.iv)

v. Recommend the Board approve Terra Alta/East Preston School students

traveling to the Garrett 8 Cinema in Oakland, MD on May 11, 2017.  
(Enclosure VI.b.v)

- c. Professional Meetings
- d. Policies on First Reading

VII. Routine Business

b. Attendance

- i. Recommend to approve educational leave for a 7<sup>th</sup> grade TAEP student to go to Florida, April 29 – May 4, 2017, missing six days of school.  
(Enclosure VII.b.i)

Motion Ridenour Second McCrum Vote 4 – 0

- c. Buildings and Grounds
- d. Communication (Information and Discussion)
- e. Finance

- i. Recommend to approve the schedule of checks. (Enclosure VII.e.i)

Motion Ridenour Second Feathers Vote 4 – 0

- ii. Recommend to approve Budget Journal Entries (Enclosure VII.e.ii)

Motion McCrum Second Keim Vote 4 – 0

f. Personnel

- i. Recommend to approve Professional Personnel Agenda (Enclosure VII.f.i)

Motion McCrum Second Feathers Vote 4 – 0

- ii. Recommend to approve Service Personnel Agenda (Enclosure VII.f.ii)

Motion McCrum Second Feathers Vote 4 – 0

g. Curriculum and Instruction

- i. Recommend to approve request for student to waive West Virginia's graduation requirements and be allowed to graduate under Ohio Connections Academy graduation requirements. (Enclosure VII.g.i)

Motion Ridenour Second Keim Vote 4 – 0

- ii. Recommend to approve Terra Alta/East Preston's Chaperone List  
(Enclosure VII.g.ii)

Motion McCrum Second Feathers Vote 4-0

h. Policy Adoptions

i. Discipline

- a. Recommend the Board go into Special Session for the purpose of conducting an expulsion hearing for student ECO-17-07.

Motion McCrum Second Feathers Vote 4-0

Time 7:00 p.m.

- b. Recommend the Board return to open session.

Motion McCrum Second Feathers Vote 4-0

Time 7:48 p.m.

- c. Recommend the Board approve the expulsion of student ECO-17-07.

Motion McCrum Second Ridenour Vote 4-0

VIII. New Business

- a. Items for Future Meetings – Mr. Wotring reminded the board members that the next meeting will be Tuesday, April 18, 2017 @ 8:00 a.m.

IX. Adjournment

Motion McCrum Second Feathers Vote 4-0

Time 7:52 p.m.



President



Secretary

**Preston County Board of Education  
Minutes  
April 18, 2016  
8:00 am**

**I. Call to order**

President Estep called the meeting to order at 8:00 a.m.

**II. Finance**

**i. Request Approval of Levy Order and Rate Sheet for Fiscal Year 2017-2018  
(Enclosure II.i)**

- In accordance with the provisions of Chapter 11, Article 8 of the West Virginia Code, as amended, the State Auditor of West Virginia approved the Preston County Board of Education Schedule of Proposed Levy Rates for fiscal year beginning July 1, 2017. The levy rates for each \$100 assessed valuation is as follows:

**General Current Expense Levy**

Class I	19.40¢
Class II	38.80¢
Class III/IV	77.60¢

The net amount to be raised by levy for FY 2017-2018 is:

**General Current Expense Levy: \$7,574,147**

**Bond Levy**

Class I	8.55¢
Class II	17.10¢
Class III/IV	34.20¢

The net amount needed to be raised by levy for FY 2017-2018 is:

**Bond Levy: \$3,620,978**

Katrina Kerstetter, CBO, stated that nothing had changed since the proposal and that the legislature had made no changes.

Motion Keim Second McCrum Vote 5 – 0

II. Adjournment

Motion McCrum

Second Keim

Vote 5-0

Time 8:01 a.m.

Claudia Estes

President

Stephen S. Withing

Secretary

## Professional Personnel Agenda

04/10/17

### Employ Professional Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	Social Studies Teacher	Aurora	2016-17	State Aid/Local	
Potts, Julia Claire	Art Teacher	Aurora/Rowlesburg	2017-18	State Aid/Local	√
TBD	Spanish Teacher	Aurora/SPS/Rowlesburg	2016-17	State Aid/Local	
Engleka, Charles	Music Teacher	Aurora/TAEP	2017-18	State Aid/Local	√
TBD	Special Ed. Teacher	Bruceston	2016-17	State Aid/Local	
TBD	Spanish Teacher	Bruceston/TAEP	2016-17	State Aid/Local	
Shubert, Ellen	5 <sup>th</sup> Grade Teacher	CPMS	2017-18	State Aid/Local	√
Moats, Brian	Technology Integration Specialist/Technology Systems Specialist	County Itinerant; current assignment WPS	2017-18	State Aid/Local	√
TBD	Middle School Athletic Director	County	2017-18	County	
Berry, Daleen	Substitute Teacher	County	04/10/17	County	√
Welch, Carolyn	Substitute Teacher	County	04/11/17	County	√
*Williams, Jessica	OSE/Homebound Teacher	County	3/28/17	State Aid/Local	√
TBD	Special Education Teacher	County Itin.; FES	2016-17	State Aid/Local	
TBD	Special Education/Gifted Teacher	County Itin.; Rowlesburg	2016-17	State Aid/Local	
TBD	School Counselor	County Itinerant;WPS	2017-18	State Aid/Local	
TBD	Special Ed. Teacher	FES	2017-18	State Aid/Local	
Zbel, Nancy	Preschool Special Needs Teacher	KES	2017-18	State Aid/Local	√
TBD	Special Ed. Teacher	KES	2016-17	State Aid/Local	
Goff, Colton	Phys. Ed/Health Teacher	KES	2017-18	State Aid/Local	√
Torsney, Kathy	Special Education Teacher	PHS	2017-18	State Aid/Local	√
TBD	Social Studies Teacher	PHS	2017-18	State Aid/Local	

TBD	Special Education Teacher	PHS	2016-17	State Aid/Local	
Lantz, Robert	Volunteer Assistant Football Coach	PHS	2017-18 Season	State Aid/Local	v
TBD	Special Education Teacher	PHS	2016-17	State Aid/Local	
TBD	Severe Disabilities Special Education Teacher	PHS	2016-17	State Aid/Local	
TBD	Severe Disabilities/Special Education Teacher	PHS	2016-17	State Aid/Local	
TBD	Severe Disabilities/Special Ed. Teacher	PHS	2016-17	State Aid/Local	
TBD	German Teacher	PHS	2016-17	State Aid/Local	
TBD	Phys. Ed/Health Teacher	PHS	2017-18	State Aid/Local	
TBD	Science Teacher	PHS	2017-18	State Aid/Local	
TBD	Science/Social Studies Teacher	Rowlesburg	2017-18	State Aid/Local	
TBD	Autism Teacher, Half-time	Rowlesburg/Aurora	2017-18	State Aid/Local	
Floyd, Susan	Music Teacher	Rowlesburg/FES	2017-18	State Aid/Local	v
TBD	English Teacher, LOA	SPS	2016-17	State Aid/Local	
Uphold, Kessiah	1 <sup>st</sup> Grade Teacher	SPS	2017-18	State Aid/Local	v
TBD	Multi Cat. Teacher	TAEP	2017-18	State Aid/Local	
TBD	ELA/Math	TAEP	2017-18	State Aid/Local	
Sessa, Shawn	Special Ed. Teacher	TAEP	2017-18	State Aid/Local	v
TBD	Special Ed. Teacher half-time	TAEP	2016-17	State Aid/Local	
Rebelo, Christine	1 <sup>st</sup> Grade Teacher	TAEP	2017-18	State Aid/Local	v
TBD	Special Ed. Teacher	WPS	2017-18	State Aid/Local	
TBD	Special Ed. Teacher	WPS	2016-17	State Aid/Local	
TBD	Special Ed. Teacher	WPS	2016-17	State Aid/Local	
TBD	6 <sup>th</sup> Grade Teacher	WPS	2017-18	State Aid/Local	
TBD	Music Teacher	WPS	2017-18	State Aid/Local	

\*The effective date for this employee to begin employment has been updated.



The following employees have been recommended for transfer and have not requested a hearing.

Name	Location	Position	Effective Date	Funding Source
Burnside, Ashley	KES	1 <sup>st</sup> Grade Teacher	2017-18 School Year	State Aid/Local
Bolen, Conni	TAEP	2 <sup>nd</sup> Grade Teacher	2017-18 School Year	State Aid/Local

Remove from transfer list and assign

Name	Location	Position	Effective date	Funding source	Credential
Hayes, Krista	Rowlesburg School	2 <sup>nd</sup> Grade Teacher	2017-18 School Year	State Aid/Local	√

Rescind Personnel Action and Reassign

Name	Position	Location	Effective Date	Funding Source	Credential
Kinsey, Benjamin	Music Teacher	Bruceton	2017-18 School Year	State Aid/Local	√
Clark, Lindsay	1 <sup>st</sup> Grade Teacher	WPS	2017-18 School Year	State Aid/Local	√
Damm, Jill	1 <sup>st</sup> Grade Teacher	WPS	2017-18 School Year	State Aid/Local	√
Peters, Darcie	3 <sup>rd</sup> Grade Teacher	WPS	2017-18 School Year	State Aid/Local	√
Price, Arielle	Kindergarten Teacher	Bruceton	2017-18 School Year	State Aid/Local	√
Holleran, Aneva	5 <sup>th</sup> Grade Teacher	SPS	2017-18 School Year	State Aid/Local	√

Resignation Request

Name	Position	Location	Effective
Deal, Donald	Assistant Volleyball Coach	PHS	3/28/17
Hayes, Krista	2 <sup>nd</sup> Grade Teacher	Rowlesburg	6/30/17
Burnside, John	Substitute Teacher	County	4/3/17
Zigray, Jeffrey	Science Teacher during a leave of absence	CPMS	4/5/17

Retirement Request

Name	Position	Location	Effective date
Blaney, David	Special Education Teacher	WPS	June 30, 2017
Sanders, Pricilla Faye	1 <sup>st</sup> Grade Teacher	KES	June 30, 2017

## Service Personnel Agenda

April 10, 2017

### Employ Service Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Hart, Paul	Bus Operator, LOA	V78	4/11/17	State Aid/ Local	√
Martin, David	Bus Aide	Aurora/TAEP	2017-2018	State Aid/ Local	√
Shahan, Lillian	Bus Aide	Valley Area	2017-2018	State Aid/Local	√
Varner, Rita	Bus Aide	TAEP/Aurora	2017-2018	State Aid/Local	√

### Retirement Request

Name	Position	Location	Effective
Schooley, Gary R.	Carp II/Gen Maint/Mason/Painter/ Warehouse Clerk	County	6/30/17

### Employ Service Personnel with 1<sup>st</sup> Continuing contract for the 2017-18 School Year

Name	Position	Location
*Louk, Samantha	Cook II	Bruceton School

*\*Employee's position has been updated from the 3/27/17 agenda.*

### Employ Substitute Personnel for 2017-18 School Year

Name	Position(s)	Funding Source	Credential
Bachtel, Mary	Cook, Secretary	State Aid/Local	√
Benlhanguerte, Roxann	Aide	State Aid/Local	√
Bishoff, Drema	Secretary	State Aid/Local	√
Bowers, Dylan	Bus Operator	State Aid/Local	√
Brenneman, Regina	LPN Aide	State Aid/Local	√
Calhoun, Rhonda	Secretary	State Aid/Local	√
Clarkson, Jacqueline	Aide	State Aid/Local	√
Cramer, Jason	Bus Operator	State Aid/Local	√
Daetwyler, Susan	Aide, Cook	State Aid/Local	√
DeBerry, Roger	Custodian	State Aid/Local	√
DeBerry, Amber	Secretary	State Aid/Local	√
Eisentrou, Jim	Bus Operator	State Aid/Local	√
Farrell, Rhonda	Secretary	State Aid/Local	√
Fike, Kurtis	Bus Operator	State Aid/Local	√
Gank, Christopher	Custodian	State Aid/Local	√
Garlitz, Laura	Secretary	State Aid/Local	√
Grose, Charles	Bus Operator	State Aid/Local	√
Hart, Paul	Bus Operator	State Aid/Local	√
Hauger, James	Bus Operator	State Aid/Local	√
Hauser, Marcia	Aide	State Aid/Local	√
Henshaw, Charity	Secretary	State Aid/Local	√
Holipski, Melissa	Aide, Cook	State Aid/Local	√
Kelley, Jay	Bus Operator	State Aid/Local	√
Louk, Billie	Cook	State Aid/Local	√
McKinney, David	Custodian	State Aid/Local	√
Michaels, Rebecca	Secretary	State Aid/Local	√
Miller, Jeffery	Cook, Custodian, Maintenance	State Aid/Local	√

Miller, Sarai	Aide	State Aid/Local	√
Mitchell, Richard	Bus Operator	State Aid/Local	√
Moore, Rhonda	Secretary	State Aid/Local	√
Nutter, Kristy	Secretary	State Aid/Local	√
Plum, Jacob	Cook, Custodian	State Aid/Local	√
Polce, Geraldine	Secretary	State Aid/Local	√
Pyles, Brenda	Aide, Cook, Custodian	State Aid/Local	√
Rembold, Shawn	Bus Operator	State Aid/Local	√
Ridenour, James	Maintenance	State Aid/Local	√
Roth, Cristine	LPN Aide	State Aid/Local	√
Rumer, Rebecca	Cook, Custodian	State Aid/Local	√
Sabatino, Coleen	Secretary	State Aid/Local	√
Shafer, Sharon	Aide	State Aid/Local	√
Shahan, Lillian M.	Aide	State Aid/Local	√
Simmons, Brandy	Cook, Custodian	State Aid/Local	√
Sines, Ron	Bus Operator	State Aid/Local	√
Snyder, Andrea	Bus Operator	State Aid/Local	√
Strawser, Virginia	Cook	State Aid/Local	√
Tayman, Stacey	Aide	State Aid/Local	√
Uphold, Brian	Cook, Custodian, Maintenance	State Aid/Local	√
Wilson, Joey	Bus Operator	State Aid/Local	√
Wilson, Richard	Bus Operator	State Aid/Local	√
Wolfe, Debbie	Secretary	State Aid/Local	√
Young, Felicia	Cook, Secretary	State Aid/Local	√
Yunker, Angel	Cook, Custodian	State Aid/Local	√
Zinn, Rhonda	Maintenance, Secretary	State Aid/Local	√

**Reclassification of Personnel**

<b>Name</b>	<b>Current Classification</b>	<b>Requested Classification(s) to be Added</b>	<b>Effective Date</b>	<b>Funding Source</b>	<b>Credential</b>
Bowmar, Gail	Painter/Groundsman/Custodian	General Maintenance, Inventory Supervisor, Warehouse Clerk	7/1/17	State Aid/Local	√
Long, Joseph	Crew Leader/Office Equip. Repairman/Plumber I/Truck Driver	Heavy Equip. Operator	7/1/17	State Aid/Local	√
Renshaw, Linda	Accountant II	Secretary II	7/1/17	State Aid/Local	√
Zinn, David	General Maint/Carpenter/Elect/Plumber/Truck Driver/Sanitation Plant Operator	Heavy Equip. Operator	7/1/17	State Aid/Local	√