

**Preston County Board of Education
Agenda
Board of Education Office
March 13, 2017
6:00 pm**

**Present: Dr. Clarissa Estep, President
George Keim, Vice-President
Robert McCrum, Member
Pamela Feathers, Member
Robert Ridenour, Member**

**Others attending the meeting: Stephen Wotring, Superintendent;
Brad Martin, Katrina Kerstetter, Matthew Murray, David Pastrick, Mel
Snyder, VJ Davis, Robert Lantz, Jonathan Tennant, Connor Griffith**

I. Call to order – Pledge of Allegiance

President Estep called the meeting to order at 6:00 p.m.

Mr. Keim led those present in the Pledge of Allegiance to the American flag.

II. Recognitions – None

III. Delegations

a. Preston Prevention Partnership After-Prom Party – V. J. Davis

Mr. Davis informed the members that the 11th annual After Prom would be held through the night of April 22, 2017, into the morning hours of April 23, 2017, at the Craig Civic Center. This is an event that is provided at no charge to students and staffed with volunteers. He issued an invitation to all to stop in and stated that the organization was in need of volunteers.

IV. Reports

a. Superintendent's Report

Mr. Wotring reported on the Teacher of the Year and Service Personnel of the Year Banquet that would be held on April 7, 2017, at Preston High School. Clear Mountain Bank is sponsoring the event and the Preston High Pro Start department will be providing the meal. Invitations were provided to all board members.

He shared that a 2-hour delay had currently be called for the next day due to the impending winter storm and that if school was canceled, we would be encouraging volunteer use of the "Brain Freeze" activities designed to winter days.

Matt Murray spoke on the roofing projects throughout the county. He reminded the board of the SBA funding secured to repair roofs at Aurora, Preston High, Terra Alta, and West Preston. He shared estimates on the projects at Kingwood Elementary and Bruceton School.

b. Jack Keim – Preston County Day at the Legislature

Mr. Keim reported that he had worked with the PCEDA and Steve Plum in planning Preston County Day at the Legislature. He stated that 49 students would be attending. Many of these students were from the Ag. Department, while others represented student government and some were working on receiving college credit. There were plans for the students to meet with the Commissioner of Agriculture and the Secretary of State. It was hopeful the students would be able to meet with the leadership of the House and Senate. PHS JROTC would be leading the flag ceremony and the PHS Pro Start students would be making Buckwheat Cakes and Sausage throughout the day. He read the resolution that proclaimed March 21, 2017, as Preston County Day at the Legislature.

V. Approval of Agenda (Action)

Motion Keim Second Estep Vote 5 - 0

VI. Consent Agenda (Action)

Motion McCrum Second Feathers Vote 5 - 0

a. Approval of Minutes

- i. Recommend the Board approve the February 27, 2017, meeting minutes (Enclosure VI.a.i)

b. Trips

- i. Recommend the Board approve Terra Alta/East Preston School students traveling to the Pittsburgh Zoo and Aquarium on April 24, 2017. (Enclosure VI.b.i)
- ii. Recommend the Board approve Bruceton School students traveling to Washington, DC on May 15, 2017. (Enclosure VI.b.ii)

c. Professional Meetings

- i. Recommend to approve Professional Meeting for Shawn Sessa to attend Active Shooter Response Instructor Training at Garrett College in Accident, Maryland. (Enclosure VI.c.i)
- ii. Recommend to approve Professional Meeting for Tony Harris to attend 2017 Bluebird PIT Stops, Pittsburgh, PA. (Enclosure VI.c.ii)
- iii. Recommend to approve Professional Meeting for Charles Teter to attend 2017 Bluebird PIT Stops, Pittsburgh, PA. (Enclosure VI.c.iii)

d. Policies on First Reading

VII. Routine Business

a. Special Board Item – Finance (Enclosure VII.a)

i. Proposed Levy Estimate FY 2018:

- In accordance with the provisions of WV Code 11-9-12, Proposed Levy Rates for Fiscal Year 2017-2018 are being presented for approval and authorization by the Board in order to submit them to the State Board of Education and the State Tax Commissioner for their approvals. The levy estimate for each \$100 assessed valuation is as follows:

Regular Levy – As determined by the Legislature per WV Code 11-8-6f.

General Current Expense Levy

Class I	19.40¢
Class II	38.80¢
Class III/IV	77.60¢

The net amount to be raised by levy for FY 2017-2018 is:

General Current Expense Levy: \$7,574,147

Bonded Debt Services – Required levy rates for scheduled payment and interest for the 2011 Bond Issue of \$39.6000.000.

Bond Levy

Class I	8.55¢
Class II	17.10¢
Class III/IV	34.20¢

The net amount needed to be raised by levy for FY 2017-2018 is:

Bond Levy: \$3,620,978

Motion Keim Second McCrum Vote 5 - 0

b. Attendance

- i. Recommend to approve request to transfer TO-17-30, currently a Pre-K grade student at Aurora School, from Preston County Schools to Tucker County Schools for the 2017-2018 school year. (Enclosure VII.b.i)**

Motion Ridenour Second Estep Vote 3 - 2

(McCrum, Ridenour voted no)

- ii. Recommend to approve request to transfer T.O. 17-31, currently a 9th grade student at University High School from Preston County Schools to Monongalia County Schools for the 2017-2018 school year. (Enclosure VII.b.ii)

Motion Ridenour Second McCrum Vote 4 – 1
(Ridenour voted no)

- iii. Recommend to approve Transfer T. O. 17-32, currently not attending school, from Monongalia County Schools to Preston County Schools for the 2017-2018 school year. (Enclosure VII.b.iii)

Motion Keim Second McCrum Vote 5 – 0

- iv. Recommend to approve educational leave from 4/11/17 to 4/21/17 for three siblings, 8th grade CPMS student, 3rd grade KES student, and 9th grade PHS student, to travel to Florida, Jamaica, Mexico, Grand Cayman Islands and Key West. (Enclosure VII.b.iv)

Motion Keim Second Estep Vote 5 - 0

- v. Recommend to approve Transfer T. O. 17-33, currently attending 8th grade at Bruceton School, from Preston County Schools to Monongalia County Schools for the 2017-2018 school year. (Enclosure VII.b.v)

Motion Ridenour Second McCrum Vote 5 - 0

- v. Monthly Attendance Report (Enclosure VII.b.v)

c. Buildings and Grounds

- i. Recommend to approve the correction deed for the wrestling building – Mel Snyder (Enclosure VII.c.i)

Mr. Snyder spoke on the need to adjust the deed for the wrestling building as the current deed had the building split between the County Commission and the Board of Education. The wrestling building would now be deeded to the Commission and the parking lot to the board.

Motion McCrum Second Keim Vote 5 - 0

- ii. Recommend to approve PHS Stadium Renovation Project (Enclosure VII.c.ii)

Dr. David Pastrick, principal of PHS and Robert Lantz, chairman of the PHS Stadium Renovation project spoke to the board on the plans.

Motion McCrum Second Feathers Vote 5 - 0

d. Communication (Information and Discussion)

- i. Employee Absences – Mr. Wotring explained that teacher absences remain high. On any given day employee absences can fall between 65 – 100 employees. Many times schools are left with not enough substitutes. There is no incentive for newer employees to not use their days.

e. Finance

- i. Discussion on the future levy proposal.
Mr. McCrum shared that he had spoken with many individuals regarding the recent levy and that he feels without a levy, the board will be forced to take action in closing schools, reorganizing school districts and busing routes. President Estep echoed that the public had spoken and the board was going to be forced to take action. Mr. Keim stressed the need for a levy, but also felt the board was being left with few choices.
- ii. Recommend to approve the schedule of checks. (Enclosure VII.e.ii)

Motion Keim Second McCrum Vote 5 - 0

- iii. Monthly Cash Activity for February (Enclosure VII.e.iii)

f. Personnel

- i. Recommend to approve Professional Personnel Agenda (Enclosure VII.f.i)

Motion McCrum Second Feathers Vote 5 - 0

- ii. Recommend to approve Service Personnel Agenda (Enclosure VII.f.ii)

Motion Estep Second Keim Vote 5 - 0

g. Curriculum and Instruction

- i. Hearing - Input for the 2017-2018 School Calendar
The hearing was held to receive input for the 2017 – 2018 school calendar. Dr. Estep stated that she would hope school wouldn't start too early due to the excessive heat in classrooms. Mr. Wotring explained the process that had been put in place for the calendar this year. Mr. Keim suggested that by the next hearing, a calendar be available for viewing so that feedback could be received.

h. Policy Adoptions

- i. 11-13-4 Inappropriate Behavior and Meaningful Interventions and Consequences Under SBP 4373

Motion Keim Second Estep Vote 5 - 0

VIII. New Business

a. Items for Future Meetings

The time for the April 18, 2017, meeting was set for 8:00 a.m.

IX. Adjournment – Recess of Meeting

- a. This meeting shall stand recessed until April 18, 2017, at which time the Board will officially enter all levies, after having received the approval from the State Tax Commissioner.

Motion McCrum Second Keim Vote 5 - 0
Time 7:55 p.m.



President



Secretary

Enclosure VII.f.i

Professional Personnel Agenda

March 13, 2017

Employ Professional Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Lazare, Jayme	5 th Grade Teacher	Aurora	2017-18	State Aid/Local	√
Haugh, Daniel	Science/SS Teacher	Aurora	2017-18	State Aid/Local	√
TBD	Social Studies Teacher	Aurora	2016-17	State Aid/Local	
TBD	Art Teacher	Aurora/Rowlesburg	2016-17	State Aid/Local	
TBD	Spanish Teacher	Aurora/SPS/Rowlesburg	2016-17	State Aid/Local	
TBD	Music Teacher	Aurora/TAEP	2017-18	State Aid/Local	
TBD	Special Ed. Teacher	Bruceston	2016-17	State Aid/Local	
TBD	Spanish Teacher	Bruceston/TAEP	2016-17	State Aid/Local	
TBD	Instructional Support Specialist (10)	County	2017-18	Title I	
TBD	Middle School Athletic Director	County	2017-18	County	
Hair, Angela	English Language Learner Tutor	County	3/6/17	State Aid/Local	√
TBD	Special Education Teacher	County Itin.; FES	2016-17	State Aid/Local	
TBD	Special Education/Gifted Teacher	County Itin.; Rowlesburg	2016-17	State Aid/Local	
TBD	Special Ed. Gifted Teacher	County Itinerant	2016-17	State Aid/Local	
Meikle, Kamela	PE/Health	CPMS/PHS	2017-18	State Aid/Local	√
Kessler, Pamela	Grades K/1 Split	Fellowsville	2017-18	State Aid/Local	√
TBD	Special Ed. Teacher	Fellowsville	2017-18	State Aid/Local	
TBD	Special Ed. Teacher	KES	2016-17	State Aid/Local	
TBD	PE/Health	KES	2017-18	State Aid/Local	
TBD	Counselor	KES/PHS	2017-18	State Aid/Local	
TBD	Special Education Teacher	PHS	2016-17	State Aid/Local	

TBD	Special Education Teacher	PHS	2016-17	State Aid/Local	
TBD	Special Education Teacher	PHS	2016-17	State Aid/Local	
TBD	Severe Disabilities Special Education Teacher	PHS	2016-17	State Aid/Local	
TBD	Severe Disabilities/Special Education Teacher	PHS	2016-17	State Aid/Local	
TBD	Severe Disabilities/Special Ed. Teacher	PHS	2016-17	State Aid/Local	
TBD	German Teacher	PHS	2016-17	State Aid/Local	
TBD	Science/Social Studies Teacher	Rowlesburg	2017-18	State Aid/Local	
TBD	Grades 3/4 split teacher	Rowlesburg	2017-18	State Aid/Local	
TBD	Autism Teacher, Half-time	Rowlesburg/Aurora	2017-18	State Aid/Local	
TBD	Music Teacher	Rowlesburg/FES	2017-18	State Aid/Local	
Marrese, Alexandra	Multi-Cat Autism Teacher	SPS	2017-18	State Aid/Local	Pending Certification
TBD	First Grade Teacher	SPS	2017-18	State Aid/Local	
TBD	English Teacher, LOA	SPS	2016-17	State Aid/Local	
Fordyce, Nathan	PE/Health Teacher	SPS/FES	2017-18	State Aid/Local	v
TBD	Multi-cat Autism Teacher	TAEP	2017-18	State Aid/Local	
TBD	ELA/Math	TAEP	2017-18	State Aid/Local	
TBD	Special Ed. Teacher	TAEP	2017-18	State Aid/Local	
TBD	Special Ed. Teacher half-time	TAEP	2016-17	State Aid/Local	
Show, Kendall	PE/Health Teacher	TAEP/Aurora	2017-18	State Aid/Local	v
TBD	Technology Systems Specialist/Technology Integration Specialist	WPS	2017-18	Federal Programs	
Stacy, Nancy	6 th Grade Teacher	WPS	2017-18	State Aid/Local	v
Shubert, Ellen	Special Ed. Teacher	WPS	2017-18	State Aid/Local	v

Rescind Personnel Action and Reassign

Name	Position	Location	Effective Date	Funding Source	Credential
Waugh, Joshua	Health/Phys. Ed Teacher	Aurora/Rowlesburg	2017-2018 school year	State Aid/Local	√
Thorne, Sharon	Art Teacher	Bruceston	2017-2018 school year	State Aid/Local	√
Daugherty, Michael	Health/Phys. Ed Teacher	PHS	2017-2018 school year	State Aid/Local	√
Davis, Renee	English Teacher	PHS	2017-2018 school year	State Aid/Local	√
Dulaney, C. Laura	Special Education Teacher	PHS	2017-2018 school year	State Aid/Local	√
Cales, Brett	English/Social Studies Teacher	Rowlesburg	2017-2018 school year	State Aid/Local	√
Collie, Quentin	English Teacher	TAEP	2017-2018 school year	State Aid/Local	√
Kelly, Devon	Health/Phys. Ed Teacher	TAEP	2017-2018 school year	State Aid/Local	√
Voldeck, Alexander	Social Studies/Math Teacher	WPS	2017-2018 school year	State Aid/Local	√

Employ Personnel for After School Explorers Program

Name	Position	Location	Effective Date	Funding Source	Credential
Morris, Rachel	Substitute Instructor	FES	Pending background check clearance	ASE grant	Pending

Employ Middle School Athletic Coaches

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	Track Coach	Aurora	2016-2017 Season	County Funds	
TBD	Track Coach	RES	2016-2017 Season	County Funds	
TBD	Track Coach	WPS	2016-2017 Season	County Funds	

Leave of Absence Request

Name	Position	Location	Type	Dates
Sypolt, Brandy	K/1 Split Grades Teacher	Rowlesburg	Medical	Approximately 3/17/17-3/30/17

Resignation Request

Name	Position	Location	Effective
Adams, Charles Eddie	Assistant Soccer Coach	PHS	2/23/17
Casteel, David	Assistant Baseball Coach	PHS	2/21/17
Brewer, Jared	Boys Basketball Coach	Rowlesburg	3/7/17

Retirement Requests

Name	Position	Location	Effective
Kisner, Marsha	1 st Grade Teacher	Bruceton School	6/30/17

Enclosure VI.f.ii

Service Personnel Agenda

March 13, 2017

Approval of New Position

Position	Location	Effective	Funding Source
Aide/ECCAT	FES	2017-2018 school year	State Aid/Local

Employ Service Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Louk, Samantha	Cook II	Bruceton	2017-18	State Aid/ Local	√
Murray, Kim	Cook II, LOA	CPMS	3/14/17	State Aid/ Local	√
Jackie Clarkson	Special Ed./Supervisory/Bus Aide, LOA	County Itinerant; PHS	3/14/17	State Aid/ Local	√
Shaffer, Timothy	Custodian III	WPS	2017-18	State Aid/ Local	√
Bowers, Dylan	Bus Operator, LOA	B12	3/14/17	State Aid/ Local	√
TBD	Bus Operator, Evening Shuttle Run, LOA	Bruceton Area			
Varner, Rita	Substitute LPN Aide	County	3/14/17	State Aid/ Local	√
Mitchell, Richard	Bus Operator, LOA	F25	3/14/17	State Aid/ Local	√
Cline, Tim	Bus Operator ASE Run, LOA	Fellowsville /Newburg	3/14/17	State Aid/ Local	√
Turner, Rosalie	Bus Operator, Evening Shuttle Run, LOA	Reedsville/ Newburg	3/14/17		
Louk, Billie	Cook II, LOA	WPS	3/14/17	State Aid/ Local	√

Leave of Absence Request

Name	Position	Location	Type	Date
Durr, Kevin	Bus Operator	B12	Medical	Approximately 2/28/17-5/20/17
Ridenour, Greg	Bus Operator	F25	Medical	Approximately 3/13/17-6/5/17