

**Preston County Board of Education  
Minutes  
September 26, 2016  
6:00 pm**

**Present: Dr. Clarissa Estep, President  
George Keim, Vice-President  
Robert McCrum, Member  
Pamela Feathers, Member  
Robert Ridenour, Member**

**Other persons attending the meeting: Stephen Wotring,  
Superintendent; Craig Schmidl, Katherine Hensley, Elisha Buckingham**

**I. Call to order – Pledge of Allegiance – Introductions**

President Estep called the meeting to order at 6:00 p.m.

Mr. Keim led those present in the Pledge of Allegiance to the American flag.

**II. Recognitions – None**

**III. Delegations**

Elisha Buckingham – Ms. Buckingham spoke of frustration with lack of textbooks at Preston High School. She stated that her child had homework assignments that could not be completed because there was not a textbook. She also discussed the need to determine which students had internet and computer access. She asked if textbooks could be loaded on jump drives.

**IV. Reports**

**a. Superintendent's Report**

Mr. Wotring reported on the following:

\*The technology department update was provided in writing by Mr. Martin and all board members received a copy.

\*Mr. Wotring had granted permission to the VFW Post 1589 Valley District Post in Masontown to assume the responsibility for and possession of three monuments: the Servicemen's Memorial Monument, Preston County Veterans of the Gulf War

monument, and the monument erected by the Class of 1988 in honor of two of their classmates.

\*The West Preston School gym floor is being installed and furniture arrived at the school on Monday, Sept. 26. The move in date will need to be pushed back to no later than October 14, 2016.

\*Students will be dismissed two hours early on Thursday, Sept. 29, 2016, for the Buckwheat Festival activities. The Buckwheat Bowl football game will be held that same day beginning at 1:00 p.m. Shuttle buses would not be running due to the parade and all schools and offices will be closed on Friday, Sept. 30, 2016.

\*The Auction for South Preston School was held on Saturday, Sept. 24, 2016. Items will be placed on the next agenda for approval.

\*Mr. Wotring has shared his calendar through Office 365 with all board members.

\*Mr. Wotring will be meeting with each principal to set their goals in the month of October.

\*A handout was provided listing the current levy presentation dates.

\*A court date has been set for October 5, 2016, @ 1:00 p.m. regarding the Ragione civil suit.

**V. Approval of Agenda (Action)**

Motion McCrum Second Keim Vote 5 – 0

**VI. Consent Agenda (Action)**

Motion Estep Second Keim Vote 5 – 0

**a. Approval of Minutes**

- i. Recommend the Board approve the September 12, 2016, meeting minutes. (Enclosure VI.a.i)

Note correction to item VII.e.iv – second was made by Keim

**b. Trips**

- i. Recommend the Board approve Aurora School students traveling to Carnegie Science Center, in Pittsburgh, Pennsylvania, on October 22, 2016. (Enclosure VI.b.i)
- ii. Recommend the Board approve Central Preston Middle School band students traveling to the Autumn Glory Parade in Oakland, Maryland, on October 13, 2016. (Enclosure VI.b.ii)

- iii. Recommend the Board approve Bruceton School students traveling to Fort Necessity in Farmington, Pennsylvania, on October 13, 2016. (Enclosure VI.b.iii)
  - iv. Recommend the Board approve Terra Alta/East Preston School students traveling to Cove Run Farms in Accident, Maryland, on October 21, 2016. (Enclosure VI.b.iv)
  - v. Recommend the Board approve Bruceton School students traveling to Rich's Farm in Smithfield, Pennsylvania on October 21, 2016. (Enclosure VI.b.v)
- c. Professional Meetings
  - d. Policies on First Reading

**VII. Routine Business**

**a. Attendance**

- i. Recommend the Board approve transfer T. O. 17-17, 9<sup>th</sup> grade student currently attending University High School from Preston County Schools to Monongalia County Schools for the 2016-2017 school year. (Enclosure VII.a.i)

Motion McCrum Second Ridenour Vote 5 – 0

- ii. Recommend the Board approve transfer T. O. 17-18, 8<sup>th</sup> grade student currently attending Bruceton School from Preston County Schools to Monongalia County Schools for the 2017-2018 school year. (Enclosure VII.a.ii)

Motion McCrum Second Estep Vote 5 – 0

**b. Buildings and Grounds**

**c. Communication (Information and Discussion)**

President Estep asked for input regarding the flyer prepared for levy. It was decided to change "New Roof" to "Roof Repair".

**d. Finance**

- i. Recommend to approve schedule of checks (Enclosure VII.d.i)

Motion McCrum Second Ridenour Vote 5 – 0

- ii. Monthly Financial Report - June (Enclosure VII.d.ii)
- iii. Monthly Financial Report – July (Enclosure VII.d.iii)
- iv. Monthly Financial Report – August (Enclosure VII.d.iv)

v. Budget Journal (Enclosure VII.d.v)

e. Curriculum and Instruction

i. Recommend to approve addition to the Aurora Chaperone List (Enclosure VII.e.i)

Motion Keim Second Feathers Vote 5 - 0

f. Personnel Matters (Action)

i. Recommend to approve attached professional personnel actions (Enclosure VII.f.i)

Motion McCrum Second Keim Vote 5 - 0

ii. Recommend to approve attached service personnel actions (Enclosure VII.f.ii)

Motion Keim Second Estep Vote 5 - 0

g. Policy Adoptions

VIII. New Business

a. Items for Future Meetings

Mr. Wotring reminded the board members that the next meeting would be held at South Preston School with the LSIC from South Preston and the LSIC from Fellowsville.

Mr. Keim asked that the textbook issue spoke about during the delegations be placed on the next board agenda for discussion.

IX. Adjournment

Motion Keim Second Ridenour Vote 5 - 0

Time 6:26 p.m.

Channia Estep

President

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Secretary

## Professional Personnel Agenda

September 26, 2016

## Employ Professional Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	Spanish Teacher	Aurora/SPS/ Rowlesburg		State Aid/ Local	
Savage, Teresa	3 <sup>rd</sup> Grade Teacher, LOA	Bruceton	9/27/16 through approximately 12/23/16	State Aid/ Local	√
TBD	Pre-K Teacher LOA	Bruceton		State Aid/ Local	
Plaughner, Georgette	Substitute Teacher	County	9/27/16	State Aid/ Local	√
TBD	OSE Homebound Instructors	County		State Aid/ Local	
TBD	English Language Learner Tutor	County Itinerant		State Aid/ Local	
TBD	Special Education Teacher	County itinerant; FES		State Aid/ Local	
TBD	Special Education/ Gifted Teacher	County Itinerant; Rowlesburg		State Aid/ Local	
TBD	Special Education School Liaison	CPMS		Special Education	
TBD	Special Ed. Teacher	KES		State Aid/ Local	
	Head Baseball Coach	PHS	2016-2017 Season	County	√
TBD	Special Education Teacher	PHS		State Aid/ Local	
TBD	Special Education Teacher	PHS		State Aid/ Local	
TBD	Special Education Teacher	PHS		State Aid/ Local	
TBD	Severe Disabilities/ Special Education Teacher	PHS		State Aid/ Local	
TBD	Severe Disabilities/ Special Education Teacher	PHS		State Aid/ Local	
TBD	Severe Disabilities/ Special Education Teacher	PHS		State Aid/ Local	
TBD	Business Education Teacher	PHS		State Aid/ Local	

TBD	Vo-Ag Teacher, LOA	PHS		State Aid/ Local	
TBD	Special Ed Teacher	SPS		State Aid/ Local	

### Leave of Absence Requests

Name	Position	Location	Type	Dates
Funk, Samantha	Science Teacher	TAEP	Birth/Infant Bonding	Approximately 10/3/16 through 1/3/17

### Resignation Request

Name	Position	Location	Effective
Chase, John Barry	Business Ed. Teacher	PHS	9/13/16
Daugherty, Sheila	Substitute Teacher	County	9/6/16

### Employ Personnel for After School Explorers Program

Name	Position	Location	Effective Date	Funding Source	Credential
Corbin, Beverly Sue	Parent Mentor	Aurora	9/27/16	21 <sup>st</sup> Century	√
Mayfield, Debra	Site Coordinator	Aurora	9/27/16	21 <sup>st</sup> Century	√
Roush, Melva	Instructor	Aurora	9/27/16	21 <sup>st</sup> Century	√
Akins, Donna	Instructor	Aurora	9/27/16	21 <sup>st</sup> Century	√
Dillon, Wendy	Instructor	Bruceston	9/27/16	21 <sup>st</sup> Century	√
Doerr, Elizabeth	Instructor	Bruceston	9/27/16	21 <sup>st</sup> Century	√
Kohlmeyer, Christine	Site Coordinator	Bruceston	9/27/16	21 <sup>st</sup> Century	√
Hayes, Krista	Parent Mentor County Coordinator	County Itinerant	9/27/16	21 <sup>st</sup> Century	√
Sapp, Jennifer	Substitute Program Assistant	County Itinerant	9/27/16	21 <sup>st</sup> Century	√
Sypolt, Rhonda	Sustainability Coordinator	County Itinerant	9/27/16	21 <sup>st</sup> Century	√
Bolyard, Becky	Instructor	FES	9/27/16	21 <sup>st</sup> Century	√
Cornwell, Lee Anne	Instructor	FES	9/27/16	21 <sup>st</sup> Century	√
Sapp, Jennifer	Site Coordinator	FES	9/27/16	21 <sup>st</sup> Century	√
TBD	Sub Instructor	FES		21 <sup>st</sup> Century	

Hershman, Melissa	Parent Mentor	FES	9/27/16	21 <sup>st</sup> Century	√
Williams, Jessica	Instructor	KES	9/27/16	21 <sup>st</sup> Century	√
Parker, Tammy	Tutor	KES	9/27/16	21 <sup>st</sup> Century	√
Reed, Brittany	Site Coordinator	KES	9/27/16	21 <sup>st</sup> Century	√
Avery, Annette	Instructor	Rowlesburg	9/27/16	21 <sup>st</sup> Century 21 <sup>st</sup> Century	√
Sypolt, Brandy	Site Coordinator	Rowlesburg	9/27/16	21 <sup>st</sup> Century	√
Zinn, Jenny	Instructor	SPS	9/27/16	21 <sup>st</sup> Century	√
TBD	Instructor	SPS		21 <sup>st</sup> Century	
TBD	Instructor	SPS		21 <sup>st</sup> Century	
Ridenour, Connie	Site Coordinator	SPS	9/27/16	21 <sup>st</sup> Century	√
Stull, Angel	Parent Mentor	SPS	9/27/16	21 <sup>st</sup> Century	√
Hart, Jessie	Instructor	TAEP	9/27/16	21 <sup>st</sup> Century	√
Rodeheaver, Lori	Instructor	TAEP	9/27/16	21 <sup>st</sup> Century	√
TBD	Tutor	TAEP	9/27/16	21 <sup>st</sup> Century	√
TBD	Instructor	TAEP	9/27/16	21 <sup>st</sup> Century	√
TBD	Site Coordinator	TAEP		21 <sup>st</sup> Century	
Moore, Melissa	Parent Mentor	WPS	9/27/16	21 <sup>st</sup> Century	√
Sphar, Sabrina	Tutor	WPS	9/27/16	21 <sup>st</sup> Century	√
Short, Stacey	Substitute Instructor	WPS	9/27/16	21 <sup>st</sup> Century	√
Melissa Moore	Substitute Instructor	WPS	9/27/16	21 <sup>st</sup> Century	√
DeLawder, Amy	Instructor	WPS	9/27/16	21 <sup>st</sup> Century	√
Rodich, Mallory	Instructor	WPS	9/27/16	21 <sup>st</sup> Century	√
Rehe, Amanda	Site Coordinator	WPS	9/27/16	21 <sup>st</sup> Century	√

## Service Personnel Agenda

September 26, 2016

### Employ Service Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	General Maintenance Worker, LOA	County		State Aid/ Local	
Bachtel, Mary	Substitute Cook	County	9/27/16	State Aid/ Local	√
Daetwyler, Susan	Substitute Cook	County	9/27/16	State Aid/ Local	√
Uphold, Brian	Substitute Cook, Substitute General Maintenance Worker, Substitute Custodian	County	9/27/16	State Aid/ Local	√
Yunker, Angel	Substitute Cook, Substitute Custodian	County	9/27/16	State Aid/ Local	√
Cramer, Jason	Substitute Bus Operator	County	Pending Certification and Background Check Clearance	State Aid/ Local	Pending
Hart, Paul	Substitute Bus Operator	County	Pending Certification and Background Check Clearance	State Aid/ Local	Pending
Knotts, James	Substitute Bus Operator	County	Pending Certification and Background Check Clearance	State Aid/ Local	Pending
Rembold, Shawn	Substitute Bus Operator	County	Pending Certification and Background Check Clearance	State Aid/ Local	Pending
Riffle, Robine	Substitute Bus Operator	County	Pending Certification and Background Check Clearance	State Aid/ Local	Pending

### Pay Grade Increase for Specialized Health Care

Name	School	Effective	Pay Grade	Funding Source	Credential
Sheets, Melinda	CPMS	2016-17 School Year	F to G	State Aid/Local	√



Leave of Absence Request

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Type</b>	<b>Dates</b>
Durr, Kevin	Bus Operator	County	Medical	Approximately 9/16/16-11/1/16