

**Preston County Board of Education
Terra Alta/East Preston School
Agenda
November 14, 2016
6:00 pm**

**Present: Dr. Clarissa Estep, President
George Keim, Vice-President
Robert McCrum, Member
Pamela Feathers, Member
Robert Ridenour, Member**

**Other persons attending the meeting: Stephen Wotring,
Superintendent; Craig Schmidl, Carol Riley, Stacy Borrer, Mali Gank,
Jessie Hart, Hedi Hauger, Rhonda Rhodes, Conni Bolen, Cathern
Reeves, Debbie Hibbs, Debbie Mayfield, Krista Hayes, Robin White,
Mikaila Strawser, Tammy Everly, Carrie See, Arvin Harsh**

I. Call to order – Pledge of Allegiance

President Estep called the meeting to order at 6:00 p.m. in the Commons Area of Terra Alta/East Preston School.

Mr. Keim led those present in the Pledge of Allegiance to the American flag.

II. Recognitions

Mr. Wotring thanked Terra Alta/East Preston School for hosting the meeting and for the refreshments provided.

III. Delegations

a. Elisha Buckingham – Ms. Buckingham was not present.

There were no other delegations.

III. Reports

a. Superintendent's Report

Mr. Wotring thanked the Board of Education members for their efforts with the recent levy call and for their presence at the many community and school meetings.

He reported that he had been working with Dr. Stephanie Sisler in beginning the first School Based Health Center in our county. The program would operate at Terra Alta/East Preston School. He reported that details were still being worked on and that more information will be provided at future meetings.

The Smiles program is a dental program that has been operating in our schools this year. A mobile dentist comes to the school to provide dental care for students. Information is sent home to parents and parents can then opt for their child to visit the "in-school" dentist. The dentist assumes responsibility for all third party billing.

Veteran's Day programs were held across the county in our schools and were well attended. The schools are to be commended for their efforts in recognizing the men and women who have sacrificed in serving our country.

The state A – F grades are slated to be released on November 16, 2016, upon approval at a special state board of education meeting.

Our county will be making a presentation to the SBA to seek funding for our roofing projects. The presentation is slated for November 15, 2016.

A complimentary copy of the Kingwood Elementary Yearbook has been provided for each board member.

b. Aurora School LSIC

Principal Debbie Hibbs and Krista Hayes presented their report to the board on behalf of the LSIC. They discussed their achievement scores and the school's use of STAR data to form enrichment and remediation groups. The information is also used in conjunction with the After School Explorer's Program. They reported that they currently have an active student council, student of the month recognition, and incorporate student led parent/teacher conferences in building student leadership. The top priority for the LSIC is the flat roof and air conditioning. The restrooms need to be painted and a 3rd key card entry is requested. The group is still continuing to look at the lunch program at Aurora and how it can be better. The many PreK readiness programs were showcased as their best practice.

c. Terra Alta/East Preston School LSIC

Principal Cathern Reeves, Mali Gank, Jessie Hart, and Robin White presented on behalf of the Terra Alta/East Preston LSIC. They discussed their concerns with low student achievement and their efforts in increasing student scores. A more cohesive schedule has been developed and regular meetings are held regarding data, leadership, and curriculum. A walk-to-intervention program has been established,

which allows students to work on skills across grade levels. Student leadership can be found in their active student council, Eagle Awards, Eagle Pals, FFA Chapter, and clubs that have been introduced this school year. Attendance remains the top priority for the LSIC. They have programs to recognize students for attendance and a monthly newsletter that provides communication to the stakeholders. The High Tunnel is still a project that is in the process of being completed. The best practice highlighted was the school's efforts to create a safe and supportive environment. The school participates in After School Explorers, Backpack Buddies, Leo Club, Project Northpole, and provides support to local pantries.

V. Hearing

- a. Recommend the Board go into Special Session for the purpose of conducting an expulsion hearing for student ECO-17-02.

Motion Keim Second McCrum Vote 5 - 0
Time 6:35 p.m.

- b. Recommend the Board return to open session.

Motion McCrum Second Feathers Vote 5 - 0
Time 7:42 p.m.

- c. Recommend the Expulsion of student ECO-17-02 for 365 days with placement in the evening Alternative Education Program.

Motion McCrum Second Estep Vote 5 - 0

VI. Approval of Agenda (Action)

Motion Keim Second McCrum Vote 5 - 0

VII. Consent Agenda (Action)

Motion McCrum Second Estep Vote 5 - 0

a. Approval of Minutes

- i. Recommend the Board approve the October 24, 2016, meeting minutes. (Enclosure VII.a.i)

It was noted that a correction needed made to the minutes. Item VII.g.i – the vote should have been recorded 4 – 0 as opposed to 4-0-1. The correction was made.

b. Trips

- i. Recommend the Board approve Terra Alta/East Preston School students traveling to Oakland Train Station, Oakland, MD, December 13, 2016. (Enclosure VII.b.i)
- ii. Recommend the Board approve Bruceton School students traveling to Deep Creek Lake Theaters, Deep Creek, MD on November 22, 2016. (Enclosure VII.b.ii)

c. Professional Meetings

d. Policies on First Reading – Group IV (Enclosure VII.d.i)

- i. 3-22 Reporting Academic Progress to Parents
- ii. 8-17-5 Transfers owing to a Reduction of Staff in a School
- iii. 8-45 Acts of Harassment, Intimidation, Bullying or Violence Policy
- iv. 10-13-2 Selection and Utilization of School Volunteers Recruitment
- v. 11-41-7 Procedures for Emergency use of Epinephrine Auto Injectors (Epi-pen)

VIII. Routine Business

a. Attendance

- i. Monthly Attendance Report (Enclosure VIII.a.i)
- ii. ~~Recommend to approve transfer of student T.O.17-19, currently enrolled in 9th grade at PHS, from Preston County Schools to Tucker County Schools for the 2016-2017 school year. (Enclosure VIII.a.ii)~~
This item was removed from the agenda per the parent's request.

b. Buildings and Grounds

c. Communication (Information and Discussion)

d. Finance

- i. Recommend to approve bids for three auctioned vehicles (Enclosure VIII.d.i)

Motion McCrum Second Keim Vote 5 - 0

- ii. Monthly Financial Report (Enclosure VIII.d.ii)
- iii. Recommend to approve the schedule of checks (Enclosure VIII.d.iii)

Motion Keim Second Ridenour Vote 5 - 0

- iv. Discussion of School Levy Vote Results
Mr. Keim reported to the board that we are awaiting precinct by precinct vote totals for the recent levy. He suggested that the board consider running the levy in a special election. He understands that the cost would be approximately \$35,000. He also suggested that we consider taking money from some

categories and adding a category for textbooks and technology. Ms. Feathers agreed that we should consider running the levy again. President Estep expressed concern that if we spend the money to rerun the levy and the levy failed, then we would not be considered good stewards of the money. It was suggested that the levy be placed on the next agenda for further discussion.

e. Curriculum and Instruction

- i. Recommend to approve chaperone list for WPS (Enclosure VIII.e.i)

- ii. Recommend to approve chaperone list for Bruceston School (Enclosure VIII.e.ii)

Motion Keim Second Ridenour Vote 5 - 0

Mr. Keim's motion included both items i and ii.

- ii. Recommend to approve Articles of Agreement for College Pre-service and Student Teachers between Preston County Schools and Wheeling Jesuit University (Enclosure VIII.e.iii)

Motion McCrum Second Estep Vote 5 - 0

f. Personnel Matters (Action)

- i. Recommend to approve attached professional personnel actions (Enclosure VIII.f.i)

Motion McCrum Second Ridenour Vote 5 - 0

A motion was made to go into executive session for the purpose of discussing personnel.

Motion Keim Second Estep Vote 5 - 0
Time 8:03 p.m.

A motion was made to return to open session.

Motion McCrum Second Keim Vote 5 - 0
Time 8:16 p.m.

- ii. Recommend to approve attached service personnel actions (Enclosure VIII.f.ii)

Motion Keim Second Estep Vote 5 - 0

g. Policy Adoptions

- i. 3-30 Homebound Instruction (Enclosure VIII.g.i)

Motion McCrum Second Keim Vote 5 - 0

IX. New Business

a. Items for Future Meetings

The next meeting will be held November 28, 2016, at the Board Office beginning at 6:00 p.m.

The December meetings will be held December 12, 2016, at Rowlesburg School and December 19, 2016, at Bruceton School. Both meetings will begin at 6:00 p.m.

X. Adjournment

Motion McCrum Second Keim Vote 5 - 0

Time 8:19 p.m.



President



Secretary

Enclosure VIII.f.ii

Professional Personnel Agenda

November 14, 2016

Employ Professional Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	Spanish Teacher	Aurora/SPS/ Rowlesburg		State Aid/ Local	
TBD	Spanish	Bruceton/TAEP		State Aid/ Local	
Bolyard, Christina	Substitute Teacher	County	11/15/16	State Aid/ Local	√
McGregor, Michelle	Substitute Teacher	County	11/15/16	State Aid/ Local	√
TBD	OSE Homebound Instructors	County		State Aid/ Local	
TBD	Special Education Teacher	County Itinerant; FES		State Aid/ Local	
TBD	Special Education/ Gifted Teacher	County Itinerant; Rowlesburg		State Aid/ Local	
TBD	Special Ed. Teacher	KES		State Aid/ Local	
McNew, Glenn	Head Baseball Coach	PHS	2016-2017 Season	County Funds	Pending renewal
Huffman, Karen	Business Education Long- Term Substitute Teacher	PHS	11/15/16	State Aid/ Local	√
TBD	Special Education Teacher	PHS		State Aid/ Local	
TBD	Special Education Teacher	PHS		State Aid/ Local	
TBD	Special Education Teacher	PHS		State Aid/ Local	
TBD	Severe Disabilities Special Education Teacher	PHS		State Aid/ Local	
TBD	Severe Disabilities/Special Education Teacher	PHS		State Aid/ Local	
TBD	Severe Disabilities/Special Education Teacher	PHS		State Aid/ Local	
TBD	Vo-Ag Teacher, LOA	PHS		State Aid/ Local	
TBD	Special Ed Teacher	SPS		State Aid/ Local	

TBD	Science Teacher, LOA	TAEP		State Aid/ Local	
TBD	2 nd Grade Teacher, LOA	WPS		State Aid/ Local	
Grandick-Peck, Ashley	Cheerleading Coach	WPS	2016-2017 Season	County Funds	v

Employ Personnel for After School Explorers Program

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	Computer Instructor	Aurora		21 st Century	
Davis, Jamie	Substitute Instructor	Aurora	11/15/16	21 st Century	v
TBD	Computer Instructor	Bruceton		21 st Century	
TBD	Parent Mentor	Bruceton		21 st Century	
TBD	Sub Instructor	FES		21 st Century	
Moon, Cheryl	Instructor	FES	11/15/16	21 st Century	v
Stull, Angel	Parent Mentor	KES	11/15/16	21 st Century	v
TBD	Computer Instructor	Rowlesburg		21 st Century	
Murray, Shayne	Instructor	Rowlesburg	11/15/16	21 st Century	v
Newland, Sarah	Parent Mentor	Rowlesburg	11/15/16	21 st Century	v
TBD	Substitute Instructor	WPS		21 st Century	

Employ Preston High School Athletic Coaches

Name	Position	Location	Effective Date	Funding Source	Credential
Adams, Michael	Boys Soccer Coach	PHS	2016-2017 Season	County Funds	√
Casteel, David	Assistant Baseball Coach	PHS	2016-2017 Season	County Funds	√
Meikle, Kamela	Varsity Head Boys Basketball Coach	PHS	2016-2017 Season	County Funds	√
Pierson, Herman III	Varsity Assistant Boys Basketball Coach	PHS	2016-2017 Season	County Funds	√
Barro, Mikealo	Head Freshmen Boys Basketball Coach	PHS	2016-2017 Season	County Funds	Pending renewal
Miller, Brian	Varsity Head Girls Basketball Coach	PHS	2016-2017 Season	County Funds	√
Furman, Phil	Varsity Assistant Girls Basketball Coach	PHS	2016-2017 Season	County Funds	√
White, Travis G.	Junior Varsity Boys Basketball Coach	PHS	2016-2017 Season	County Funds	√
Maczko, Richard	Junior Varsity Girls Basketball Coach	PHS	2016-2017 Season	County Funds	√
TBD	Head Freshmen Boys Basketball Coach	PHS	2016-2017 Season	County Funds	
Silcott, Tina	Cheerleading Coach Varsity Football	PHS	2016-2017 Season	County Funds	√
Silcott, Tina	Cheerleading Coach Varsity Boys Basketball	PHS	2016-2017 Season	County Funds	√
Anderson, Eraka	Cheerleading Coach Varsity Girls Basketball	PHS	2016-2017 Season	County Funds	√
Martin, Paul	Cross Country Boys Coach	PHS	2016-2017 Season	County Funds	√
Martin, Paul	Cross Country Girls Coach	PHS	2016-2017 Season	County Funds	√
Sines, Paul	Cross Country Assistant Coach	PHS	2016-2017 Season	County Funds	√
Cool, Ryan	Golf Coach	PHS	2016-2017 Season	County Funds	√
Tennant, Jonathan	Head Football Coach	PHS	2016-2017 Season	County Funds	√
Adams, Richard	Football Assistant Coach	PHS	2016-2017 Season	County Funds	√
Kerere, Brent	Football Assistant Coach	PHS	2016-2017 Season	County Funds	√
Chandler, Thomas	Football Assistant Coach	PHS	2016-2017 Season	County Funds	√
Forbes, Leroy	Football Assistant Coach	PHS	2016-2017 Season	County Funds	√

Adams, Charles (Eddy)	Boys Assistant Soccer Coach	PHS	2016-2017 Season	County Funds	√
Liston, Rodney	Girls Soccer Coach	PHS	2016-2017 Season	County Funds	√
Evans, Sarah	Assistant Girls Soccer Coach	PHS	2016-2017 Season	County Funds	√
Adams, Michael	Softball Head Coach	PHS	2016-2017 Season	County Funds	√
TBD	Softball Assistant Coach	PHS	2016-2017 Season	County Funds	
Engles, Patrick	Boys Track Coach	PHS	2016-2017 Season	County Funds	√
Lemal, Nicole	Girls Track Coach	PHS	2016-2017 Season	County Funds	√
Thomas, Nash	Track Assistant Coach	PHS	2016-2017 Season	County Funds	√
Daugherty, Michael	Volleyball Head Coach	PHS	2016-2017 Season	County Funds	√
Deal, Donald	Volleyball Assistant Coach	PHS	2016-2017 Season	County Funds	√
Dixon, Charles	Wrestling Coach	PHS	2016-2017 Season	County Funds	√
TBD	Wrestling Assistant Coach	PHS	2016-2017 Season	County Funds	

Employ Middle School Athletic Coaches

Name	Position	Location	Effective Date	Funding Source	Credential
Bishop, Chad	Girls Basketball Coach	Aurora	2016-2017 Season	County funds	√
Waugh, Joshua	Boys Basketball Coach	Aurora	2016-2017 Season	County Funds	√
TBD	Cheerleading Coach	Aurora	2016-2017 Season	County Funds	
TBD	Track Coach	Aurora	2016-2017 Season	County Funds	
TBD	Cross Country Coach	Aurora	2016-2017 Season	County Funds	
Anderson, Jeff	Girls Basketball Coach	Bruceton	2016-2017 Season	County funds	√
Royce, Charles	Boys Basketball Coach	Bruceton	2016-2017 Season	County Funds	√
TBD	Cheerleading Coach	Bruceton	2016-2017 Season	County Funds	
Daley, Pete	Track Coach	Bruceton	2016-2017 Season	County Funds	√

Daley, Pete	Cross Country Coach	Bruceton	2016-2017 Season	County Funds	√
Myers, Patrick	Girls Basketball Coach	CPMS	2016-2017 Season	County funds	√
Haskiell, Anthony	Boys Basketball Coach	CPMS	2016-2017 Season	County Funds	√
Shaffer, Shelley	Cheerleading Coach	CPMS	2016-2017 Season	County Funds	√
Martin, Paul	Track Coach	CPMS	2016-2017 Season	County Funds	√
Pauly, David	Cross Country Coach	CPMS	2016-2017 Season	County Funds	√
Masters, Fonda	Girls Basketball Coach	RES	2016-2017 Season	County funds	√
Brewer, Jared	Boys Basketball Coach	RES	2016-2017 Season	County Funds	√
TBD	Cheerleading Coach	RES	2016-2017 Season	County Funds	
TBD	Track Coach	RES	2016-2017 Season	County Funds	
TBD	Cross Country Coach	RES	2016-2017 Season	County Funds	
Tasker, Brian	Head Football Coach Unified Middle School	RES/County	2016-2017 Season	County Funds	√
Deep, Mark	Assistant Football Coach Unified Middle School	RES/County	2016-2017 Season	County Funds	√
Metheny, James	Assistant Football Coach Unified Middle School	RES/County	2016-2017 Season	County Funds	√
Dixon, Kevin	Wrestling Head Coach	RES/County	2016-2017 Season	County Funds	√
Collins, William	Unified Middle School Football Chaperone	RES/County	2016-2017 Season	None	√
Barker, Everett	Wrestling Assistant Coach	RES/County	2016-2017 Season	County Funds	Pending renewal
Pifer, Ricky	Girls Basketball Coach	SPS	2016-2017 Season	County funds	√
Teets, Ben	Boys Basketball Coach	SPS	2016-2017 Season	County Funds	√
Wolfe, Jana	Track Coach	SPS	2016-2017 Season	County Funds	√
Wolfe, Jana	Cross Country Coach	SPS	2016-2017 Season	County Funds	√
Sypolt, Audra	Girls Basketball Coach	TAEP	2016-2017 Season	County funds	√

Rocha, Alex	Boys Basketball Coach	TAEP	2016-2017 Season	County Funds	√
TBD posted	Cheerleading Coach	TAEP	2016-2017 Season	County Funds	√
Hart, Mary	Track Coach	TAEP	2016-2017 Season	County Funds	√
Hart, Mary	Cross Country Coach	TAEP	2016-2017 Season	County Funds	√
Liston, Rodney	Girls Basketball Coach	WPS	2016-2017 Season	County funds	√
Koontz, Paul	Boys Basketball Coach	WPS	2016-2017 Season	County Funds	√
TBD	Track Coach	WPS	2016-2017 Season	County Funds	
Tatham, Lucas	Cross Country Coach	WPS	2016-2017 Season	County Funds	√

Resignation Request

Name	Position	Location	Effective
*White, Ray	Asst. Boys Varsity Basketball Coach	PHS	8/1/16
Forbes, Leroy	JV Boys Basketball Coach	PHS	10/25/16
Evancheck, Matt	Sp. Ed. Teacher	WPS	11/11/16
Akins, Donna	Social Studies Teacher	Aurora	1/2/17
Wolfe, Jana	Cheerleading Coach	SPS	11/14/16

****This is a correction from the 8/8/16, BOE agenda which listed Mr. White as resigning from the Boys Freshmen Basketball Coach position.***

Enclosure VIII.f.i

Service Personnel Agenda

November 14, 2016

Employ Service Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Born, Jennifer	Aide/ECCAT	TAEP	11/30/16	State Aid/ Local	√
Anderson, Kim	Cook II, Half-time LOA	TAEP	11/15/16	State Aid/ Local	√
Ridenour, Rebecca	Bus Operator	R48	01/03/17	State Aid/ Local	√

Request for Termination

Name	Position	Location	Reason	Effective
Moore, Cindy	Substitute Cook Substitute Aide	County	Refusal to accept assignments	11/15/16
Martin, Katherine	Substitute Cook	County	Refusal to accept assignments	11/15/16
Britton, Dustin	Substitute Custodian	County	Refusal to accept assignments	11/15/16
Cale, Sandra	Substitute Cook Substitute Custodian	County	Refusal to accept assignments	11/15/16

Retirement Request

Name	Position	Location	Effective
Pifer, Richard M.	Custodian	WPS	11/14/16