

**Preston County Board of Education  
Minutes  
Preston High School  
January 23, 2017  
5:00 pm**

**Present: Dr. Clarissa Estep, President  
George Keim, Vice- President  
Robert McCrum, Member  
Pamela Feathers, Member  
Robert Ridenour, Member**

**Other persons attending the meeting: Stephen Wotring,  
Superintendent; Angellicia Varner, Bradley Martin, Carol Riley, Jana  
Miller, Katrina Kerstetter, Michelle Berry, Sabrina Skidmore, Kelly  
Murray, Brenda Walker, Darla Moyers, Michelle Liga, Deborah Funk,  
Brian Bailey, Theresa Marthey, Connor Griffith, Alan Rogers, Caleb  
Bolyard, Joshua Miller, David Pastrick, Brenda Walker**

**I. Call to order – Pledge of Allegiance**

President Estep called the meeting to order at 5:00 p.m. in the library of Preston High School and asked for a moment of silence to be observed.

Vice-President Keim led those present in the Pledge of Allegiance to the American flag.

**II. Recommend the Board go into Executive Session for purpose of meeting with attorney.**

Motion Keim Second Feathers Vote 4 – 0  
(McCrum was not present for the vote.)

Time 5:01 p.m.

**Recommend the Board return to open session.**

Motion Keim Second McCrum Vote 5 – 0

Time 6:00 p.m.

**III. Recognitions – Mr. Wotring thanked Preston High School for hosting the meeting.**

**IV. Delegations – None**

**V. Reports**

a. **PCEDA Report – Jack Keim –** Mr. Keim stated that he had attended the January 10, 2017, meeting of the PCEDA and was surprised to learn of the many things of which the organization is a part. He says they continue to work with ongoing development at North Pointe. He also shared that March 21, 2017, will be Preston County Day in the Legislature and that he had worked with the superintendent to ensure that the Preston High ProStart students would be attending to cook for the many attendees. Additionally, the PCEDA has agreed to supply a charter bus to send an additional 50 students to the event.

b. **Preston High School LSIC Report (Enclosure V.b) -** Brenda Walker discussed the many initiatives at Preston High School to address student achievement. Student Body President, Caleb Bolyard, discussed the many opportunities for student leadership. Kelly Murray, Faculty Senate President, discussed the focus on student engagement and involvement at PHS. Joshua Miller, Senior Class President, shared what the school considers their best practice, which was College and Career Readiness. On the recent state report card, Preston High was well above the state average on College and Career Readiness. He highlighted the many CTE programs, AP programs, and Dual Credit Courses and the school’s plan to increase offerings in each area.

c. **State of the Schools Address – Superintendent’s Report –** Superintendent Wotring began the State of the School address by reviewing the recent grades issued to all schools by the state. He explained the grading procedure for each area: Performance, Improvement, Persistence, and Post-Secondary Readiness. He explained that the highest grade in the county was a “B” received by Rowlesburg School. Kingwood Elementary received a grade of “F”, West Preston, Terra Alta/East Preston, and South Preston all received a grade of “D” and all other schools received a “C”.

Sabrina Skidmore then shared the process adopted by the county for completing “Mock Audits.” She provided a copy of each report for the six schools that had been completed thus far and explained the process used when conducting the audits.

Mr. Wotring then shared the most recent STAR assessment scores. He explained that three benchmark assessments have been given and that these scores align closely with the West Virginia General Summative Assessment scores. He explained that through the accountability system put forth by the state, that not only our lowest performing students needed to show growth, but so did the top performing students. He demonstrated that in English Language Arts that our lowest performing schools were all Title I schools and that the system was not affecting the change needed in the current system utilized in Title I.

Angellicia Varner presented the plan for Title I, Title II and Title III services in moving forward. She shared that Instructional Support Personnel would be hired at each of the

ten schools, a dean of students would be hired for Kingwood Elementary, Terra Alta/East Preston, and possibly Central Preston Middle School. Finally, a TIS/TSS position would be hired to meet the growing technology needs within the county. She also explained that Title I could take as high as a 20% reduction in funding.

Bradley Marting presented the plans for Preston County Schools to move to a 1:1 initiative in technology. He shared that this would be completed over a four year period. All students in grades 5 and 9 would receive a device each year. These students would keep the device for four years. Eventually, every student in grades 5 – 12 would have a device. He shared that he is in the process of collecting bids on possible devices and that an additional issue would be the insurance on these devices.

Jana Miller spoke of the need for greater collaboration and co-teaching in special education. She shared that Learning Disabled students have average IQ's and that they, along with speech and gifted students were the highest percentage of students served through special education. She stressed the importance of ensuring that these students received core instruction.

Darla Moyers and Michelle Berry shared Preston County's plan for Non-traditional days of instruction. These would be days that could be called for on a snow day and would not require the county to make up the lost day. They shared that everything was housed in the student's office 365 account and that if the students had a device and would have the information downloaded, the work could be completed without internet requirements. Also shared were the results of a survey in which the county received over 2000 responses. Over 1600 individuals indicated their willingness to sample the lessons with their children.

Michelle Berry shared her vision for the Mobile Classroom that would be designed for Preston County Schools. She has secured the bus and has worked with CTE to discuss the remodeling of the bus to fit the needs of the mobile classroom. She explained that the bus would be used over the summer to visit communities. A feeding program would be included, a lending library, and many activities. During the school year, the bus would travel to schools and become a mobile technology lab filled with STEM activities.

Carol Riley shared the initiative for the county to focus on Restorative Practices. These practices centered in the building of relationships to foster student growth. She mentioned that ideas could include a welcome packet to a school for parents and students. The program would also look at bringing a student back from suspension or other school discipline and the process of restoring the student to good standing within the building.

Katrina Kerstetter presented on the current financial status of Preston County Schools. She shared that as a county we have been able to stay ahead of the rising costs, but that

utility costs were a great cause for concern. The utility cost for South Preston School for the month of December was \$23,000. She shared charts and graphs indicating how the county had come more in line with state funding over the past five years.

Mr. Wotring closed the presentation by thanking the team of individuals who worked to put the program together and presented an alternative plan to rerun the levy. The levy would remain as it had previously with the exception that a category had been created for textbooks and technology and that the amount in the roofing projects had been decreased.

VI. Approval of Agenda (Action)

Motion Keim Second McCrum Vote 5 – 0

VII. Consent Agenda (Action)

Motion Estep Second Feathers Vote 5 – 0

a. Approval of Minutes

- i. Recommend the Board approve the January 9, 2017, meeting minutes (Enclosure VII.a.i)

b. Trips

- i. Recommend to approve Preston High School choir students traveling to Sandusky, Ohio, on May 7, 2017 through May 8, 2017. (Enclosure VII.b.i)

c. Professional Meetings

d. Policies on First Reading

VIII. Routine Business

a. Attendance

- i. Recommend to approve request to transfer TO-17-23, 8<sup>th</sup> grade student currently attending Bruceton School from Preston County Schools to Monongalia County Schools for the 2017-2018 school year. (Enclosure VIII.a.i)

Motion Ridenour Second Estep Vote 3 – 2

(Keim and McCrum voted no.)

- ii. Recommend to approve request to transfer T.O. 17-24, 11<sup>th</sup> grade student currently attending Morgantown High School from Preston County Schools to Monongalia County Schools for the 2016-2017 school year. (Enclosure VIII.a.ii)

Motion McCrum Second Ridenour Vote 5 – 0

- iii. Recommend to approve request to transfer T.O. 17-25, 10<sup>th</sup> grade student currently attending Morgantown High School from Preston

County Schools to Monongalia County Schools for the 2016-2017 school year. (Enclosure VIII.a.iii)

Motion Ridenour Second McCrum Vote 5 - 0

- iv. Recommend to approve request to transfer T.O. 17-26, 10<sup>th</sup> grade student currently attending University High School from Preston County Schools to Monongalia County Schools for the 2017-2018 school year. (Enclosure VIII.a.iv)

Motion Ridenour Second Estep Vote 4 - 1  
(Keim voted no.)

- v. Recommend to approve request to transfer T.O. 17-27, 8<sup>th</sup> grade student currently attending Bruceston School from Preston County Schools to Monongalia County Schools for the 2017-2018 school year. (Enclosure VIII.a.v)

Motion Ridenour Second Estep Vote 3 - 2  
(Keim and McCrum voted no.)

- vi. Recommend to approve education leave for 7<sup>th</sup> grade Bruceston student to travel to Ireland for seven days, April 5, 2017 – April 13, 2017. (Enclosure VIII.a.vi)

Motion Estep Second McCrum Vote 5 - 0

b. Buildings and Grounds

- i. ~~Recommend to approve filing lawsuit against AVG and Capitol Valley regarding West Preston School construction.~~

Motion was made to table this issue until the next meeting.

Motion Keim Second McCrum Vote 5 - 0

c. Communication (Information and Discussion)

d. Finance

- i. Recommend to approve Budget Journal Entries. (Enclosure VIII.d.i)

Motion Keim Second McCrum Vote 5 - 0

- ii. Recommend to approve the schedule of checks (Enclosure VIII.d.ii)

Motion Keim Second Estep Vote 5 - 0

- iii. Discuss placing School Excess Levy on ballot.

- iv. Currents Grants/Projects in Special Revenue Fund (61) (Enclosure VIII.d.iv)

- v. December 2016 Monthly Financial Report (Enclosure VIII.d.v)
- vi. December 2016 Cash Activity (Enclosure VIII.d.vi)
- vii. FY 15 Medicaid Settlement Payment of \$5923.00 (Enclosure VIII.d.vii)

- e. Curriculum and Instruction
- f. Personnel Matters (Action)

- i. Recommend to approve attached professional personnel actions (Enclosure VIII.f.i)

Motion McCrum Second Keim Vote 5 - 0

- ii. Recommend to approve attached service personnel actions (Enclosure VIII.f.ii)

Motion McCrum Second Estep Vote 5 - 0

- iii. Recommend the Board go into Executive Session for the purpose of discussing personnel issues.

Motion Keim Second Estep Vote 5 - 0

Time 8:28 p.m.

- iv. Recommend the Board return to open session.

Motion McCrum Second Keim Vote 5 - 0

Time 9:15 p.m.

g. Policy Adoptions

IX. New Business

- a. Items for Future Meetings

X. Adjournment

Motion Keim Second Estep Vote 5 - 0

Time 9:16 p.m.

Clayton L. Estep

President

Stephen D. Keim

Secretary

## Enclosure VIII.f.i

### Professional Personnel Agenda

January 23, 2017

#### Employ Professional Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	Spanish Teacher	Aurora/SPS/ Rowlesburg		State Aid/ Local	
TBD	Spanish Teacher	Bruceton/TAEP		State Aid/ Local	
Evans, Sarah	OSE Homebound Instructors	County	1/24/17	State Aid/ Local	√
Bennett, Lisa	OSE Homebound Instructors	County	1/24/17	State Aid/ Local	√
Finley, Matthew	Substitute Teacher	County	1/24/17	State Aid/ Local	√
Degler, Lesetta	Substitute Teacher	County	1/24/17	State Aid/ Local	√
Ruddle, Jenny	Substitute Teacher	County	1/24/17	State Aid/ Local	√
Mitchell, Rachel	Substitute Teacher	County	1/24/17	State Aid/ Local	√
Crogan, Patrick J.	Substitute Teacher	County	Pending Certification and Background Check Clearance	State Aid/ Local	Pending
Watson, Samantha	Substitute Teacher	County	1/24/17	State Aid/ Local	√
Bopf, Danielle	Substitute Teacher	County	1/24/17	State Aid/ Local	√
TBD	Special Education Teacher	County Itin.; FES		State Aid/ Local	
TBD	Special Education/ Gifted Teacher	County Itin.; Rowlesburg		State Aid/ Local	
TBD	Special Ed. Teacher	KES		State Aid/ Local	
TBD	Special Education Teacher	PHS		State Aid/ Local	
TBD	Special Education Teacher	PHS		State Aid/ Local	
TBD	Special Education Teacher	PHS		State Aid/ Local	
TBD	Severe Disabilities Special Education Teacher	PHS		State Aid/ Local	
TBD	Severe Disabilities/Special Education Teacher	PHS		State Aid/ Local	

TBD	Severe Disabilities/ Special Ed. Teacher	PHS		State Aid/ Local	
TBD	Vo-Ag Teacher, LOA	PHS		State Aid/ Local	
Finley, Matthew	Music/Band Teacher, LOA	SPS	Approximately January 30, 2017	State Aid/ Local	√
Hibbs, Zachary	Science Teacher	WPS	Pending Certification and Background Check Clearance	State Aid/ Local	Pending

#### Employ Personnel for After School Explorers Program

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	Instructor	Rowlesburg		21 <sup>st</sup> Century	

#### Employ Middle School Athletic Coaches

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	Cheerleading Coach	Aurora	2016-2017 Season	County Funds	
TBD	Track Coach	Aurora	2016-2017 Season	County Funds	
TBD	Cross Country Coach	Aurora	2016-2017 Season	County Funds	
TBD	Cheerleading Coach	Bruceton	2016-2017 Season	County Funds	
TBD	Cross Country Coach	RES	2016-2017 Season	County Funds	
TBD	Cheerleading Coach	RES	2016-2017 Season	County Funds	
TBD	Track Coach	RES	2016-2017 Season	County Funds	
Hart, Mary	Track Coach	TAEP	2016-2017 Season	County Funds	√
TBD	Track Coach	WPS	2016-2017 Season	County Funds	

#### Resignation Request

Name	Position	Location	Effective
Akins, Donna	Social Studies Teacher	Aurora	1/20/17
Akins, Donna	ASE Instructor	Aurora	1/20/17
Sypolt, Brandy	ASE Site Coordinator	Rowlesburg	1/12/17



**Enclosure VIII.f.ii**

**Service Personnel Agenda**

January 23, 2017

**Employ Service Personnel**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Funding Source</b>	<b>Credential</b>
Anderson, Kim	Cook II, Half-time	TAEP	1/24/17	State Aid/ Local	√
Matthews, Gary	Bus Operator, LOA	B12	1/24/17	State Aid/ Local	√
Bachtel, Mary	Substitute Secretary	County	1/24/17	State Aid/ Local	√
Young, Felicia	Substitute Secretary	County	1/24/17	State Aid/ Local	√
Zinn, Rhonda	Substitute Secretary	County	1/24/17	State Aid/ Local	√

**Leave of Absence Request**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Type</b>	<b>Dates</b>
Durr, Kevin	Bus Operator	County	Medical	Approximately 11/2/16 through 4/6/17

**Resignation Request**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Wolfe, Debra	LPN Aide	Aurora	February 8, 2017