

**Preston County Board of Education
Minutes
September 28, 2015
6:30 p.m. at Central Preston Middle School**

**Present: Kathy McNeill, President
Robert McCrum, Vice-President
Ann Robb, Member
Dr. Clarissa Estep, Member
George Keim, Member**

**Other persons attending the meeting: Stephen Wotring,
Superintendent; Craig Schmidl, John Dahlia, Jennifer Graham, Megan
Rouzee, Jessica Bernatowicz, Kerri Thomas, Amanda Bell**

I. Call to order – Pledge of Allegiance – Introductions

President Kathy McNeill called the meeting to order at 6:35 p.m. in the cafeteria of Central Preston Middle School. She asked for a moment of silence.

Mr. McCrum led those in attendance in the Pledge of Allegiance.

II. Recognitions - None

III. Delegations - None

IV. Reports

a. Superintendent's Update

Mr. Wotring gave a brief report on the status of the West Preston School project and shared that the contractor was stating that school would be ready to open next fall. He also shared that the landscaping at Bruceton had been completed under the direction of Mr. Schmidl.

V. Approval of Agenda (Action)

Motion Robb Second McCrum Vote 5 - 0

VI. Consent Agenda (Action)

Motion McCrum Second Estep Vote 5 - 0

a. Approval of Minutes

- i. Recommend the Board approve the September 14, 2015, meeting minutes. (Enclosure VI.a.i)

Motion McCrum Second Estep Vote 4 - 0 - 1
Keim abstained

Mr. Keim asked that the minutes of the regular board meeting session be pulled out to be voted on separately since he was unable to attend the meeting.

- ii. Recommend the Board approve the September 14, 2015, Work Session meeting minutes. (Enclosure VI.a.ii)

b. Trips

- i. Recommend the Board approve South Preston School kindergarten students to travel to Accident, Maryland to visit Cove Run Farms on October 9, 2015. (Enclosure VI.b.i)

- ii. Recommend the Board approve Preston High School Band and Central Preston Middle School band to travel to Oakland, Maryland to the Autumn Glory Parade on October 10, 2015. (Enclosure VI.b.ii)

c. Professional Meetings

d. Policy Updates - Second Reading and Recommend to Approve

- i. R 3-5-12 CTE Embedded Credit Opportunities
- ii. **4-9 Community Use of School Facilities - Removed**
- iii. 5-22-2 Travel Outside of Preston County
- iv. 7-7 Attendance at Professional Meetings
- v. 7-8 Professional Personnel Staff Development Programs
- vi. R 7-8-1 Employee Option to Earn an In-lieu Continuing Education Day
- vii. R 7-8-2 Failure to Complete Required Continuing Education Hours
- viii. R 7-9-3 Failure to complete Required Continuing Education Hours
- ix. File: 8-10 Employee Code of Conduct
- x. R 8-10-2 Videotaping and Recording Students

- xi. File 8-14 Vacation Policy
- xii. R 8-39-5 Additional Substitute Benefits After 30 Days of Consecutive Employment
- xiii. File: 8-42 Employee Cell Phone Use
- xiv. R 10-13-4 Insurance and Health Requirements for Volunteers and Chaperones
- xv. R 11-17-6 School Personnel and Student Use of Social Media Within and Without the School Environment
- xvi. R 11-17-7 Penalties for Obscene, Anonymous, Harassing and Threatening Communications
- xvii. R 11-41-3 Procedures for Handling the Suspected Infection of a Student
- xviii. R 11-41-6 Procedure for Pediculosis (Head Lice)
- xix. File 11- 45 Student Possession and use of Electronic Signaling and other Devices

Mr. Keim stated that he wished to have Policy 4 – 9 Community Use of School Facilities removed from consideration. Mr. McCrum made the motion.

Motion McCrum Second Estep Vote 5 - 0

Mr. Keim stated that he had not had time to thoroughly review the policy and would like to study it a little more. He felt that this policy would perpetuate a negative attitude toward the support of our schools. Mr. Keim shared that he felt the Youth Leagues were fulfilling a spot that schools could not fill and that these organizations provided monies for upkeep, maintenance, and improvements to facilities. He asked the question, "How much is public relations worth?"

President McNeill stated that she felt the \$100 flat rate was a nominal fee for facility usage and felt that we were working with our communities in changing the policy.

Mr. Keim then made a motion to place this policy on the next board agenda for consideration.

Motion Keim Second McCrum Vote 5 - 0

VII. Routine Business

a. Attendance

- i. Recommend to approve transferring student T.O. 16-11 (currently residing and attending school in Monongalia County, 11th grade) from

Preston County Schools, when they move to Bruceton, to Monongalia County Schools for the 2016-2017 school year. (Enclosure VII.a.i)

Motion Robb Second Estep Vote 5 - 0

- ii. Recommend to approve the transfer of student T.O. 16-12 (currently in the 8th grade at Bruceton School) from Preston County Schools to Monongalia County Schools for the 2016 – 2017 school year. (Enclosure VII.a.ii)

Motion McNeill Second Estep Vote 3 - 2
Keim, McCrum voted No

- iii. Recommend to approve the Educational Leave for 6th grade West Preston Middle School student to go to Disneyworld in Orlando, Florida, for seven school days, October 22, 2015 through October 30, 2015. (Enclosure VII.a.iii)

Motion Keim Second McCrum Vote 5 - 0

- iv. Recommend to approve the Educational Leave for 11th grade Preston High School student to go to Putnam, Missouri, for seven school days, November 11, 2015 through November 19, 2015. (Enclosure VII.a.iv)

Motion Estep Second McNeill Vote 2 - 3
Robb, Estep, McCrum voted No

b. Buildings and Grounds

Rodger Marshall provided a written update to the board.

c. Communication (Information and Discussion)

d. Finance

- i. Request approval of Schedule of Checks (Enclosure VII.d.i)

Motion McCrum Second Robb Vote 5 - 0

- ii. Request approval of Budget Journal Entry (Enclosure VII.d.ii)

Motion McCrum Second Estep Vote 5 - 0

e. Curriculum and Instruction

- i. Recommend the Board approve Aurora School parent chaperone list.
(Enclosure VII.e.i)

Motion Robb Second McNeill Vote 4 - 1

McCrum voted No and stated too much information was provided.

- ii. Recommend the Board approve Student Teaching Affiliation Agreement
between Grand Canyon University and Preston County Schools.
(Enclosure VII.e.ii)

Motion Estep Second McCrum Vote 0 - 5

VIII. New Business

a. Personnel Matters (Action)

- i. Request approval of attached professional personnel actions (Enclosure
VIII.a.i)

Motion Robb Second Estep Vote 5 - 0

- ii. Request approval of attached service personnel actions (Enclosure
VIII.a.ii)

Motion McCrum Second Estep Vote 5 - 0

b. Items for Future Meetings

IX. Discipline - None

X. Adjournment

Time 7:28 p.m.

Motion McCrum Second Robb Vote 5 - 0



President



Secretary

**PRESTON COUNTY BOARD OF EDUCATION
KINGWOOD, WEST VIRGINIA 26537**

Agenda

Present: **Kathy McNeill, President**
 Robert S. McCrum, Vice-President
 Clarissa Estep, Member
 Ann Robb, Member
 George Jack Keim, Member

Other persons attending the meeting: Stephen Wotring, Superintendent; Craig Schmidl, Anthony Haskiell, Joan Carr, Karen Ovesney, Michael Shaffer, Cathy Robinson, Michelle Liga, Yvette Rose, Jill Zeigler, Jennifer Graham, Jessica Bernatowicz, Megan Rouzee, Kerri Thomas, Amanda Bell, Tanner Haskiell, Taylor Robinson, Jennifer Spiker, Jennifer Reese, Roy Watring

**Monday, September 28, 2015, following regular board meeting
Work Session – LSIC – Central Preston Middle
Kingwood Elementary**

I. **General Work Session – LSIC – Central Preston Middle and Kingwood Elementary**

1. Call to Order Time 7:36 p.m.

Motion Robb Second Keim Vote 5 – 0

Representatives from Kingwood Elementary shared that the PBIS program was being revamped. Four staff members had attended training over the summer. The program is called STOMP and the rewards program is being developed for the second semester. Mrs. Zeigler reported that a room has been set up in the school, which is the TEAM (Teaching Everyone Assessment Matters) room. Data from STAR 360 assessments will be charted and on display in the room. The PTA plans to paint the building and new landscaping has been completed. The gym is also getting a facelift. The Reading Challenge was a success and the Snowbird will be visiting the school this winter. Twelve PHS students in the child development program come to Kingwood Elementary to work with Pre and Kindergarten students. Attendance incentives have been put in place and a bike drawing will be held on Sept. 30. The Golden Dustpan award has been initiated for the cleanest classroom and has been a huge success. The school raised \$850 in the "Run For It" program in Tucker County.

Central Preston Middle School has included a 5th grader on the LSIC. Mrs. Ovesney stated that they were continuing to work on meshing the elementary

and the middle school. On October 1 a WVU Jazz Assembly will be held. Attendance incentives will be starting in October. A newly formed Academic Boosters organization will be forming. Mr. Shaffer thanked the board for their continued support of the band and shared the number of community projects in which the band has been involved. The board thanked Mrs. Ovesney for the wonderful dedication ceremony held prior to the regular board meeting.

2. Delegations - None

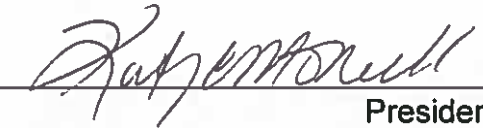
3. Adjournment

Time 8:21 p.m.

Motion Estep

Second Robb

Vote 5 - 0



President



Secretary

**Professional Personnel Agenda
9/28/15**

Employ Professional Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Corbin, Sue	Parent Instructor, After School Explorers Program	Aurora	9/29/15	21 st Century Grant	√
Britton, Shawn	After School Explorers Program Sustainability Coordinator	County	9/29/15	21 st Century Grant	√
Haskiell, Heather	Substitute Teacher	County	9/29/15	State Aid/Local	√
Maynard, Marlena	Substitute Teacher	County	9/29/15	State Aid/Local	√
Dakon, Amber	Substitute Instructor, After School Explorers Program	Fellowsville	9/29/15	21 st Century Grant	√
Moore, Danielle	Substitute Instructor, After School Explorers Program	Fellowsville	9/29/15	21 st Century Grant	√
Cramer, Stacy	1 st Grade Teacher during LOA	Kingwood	10/12/15	State Aid/Local	√
Reed, Brittany	Substitute Instructor, After School Explorers Program	Kingwood	9/29/15	21 st Century Grant	√
DeLauder, Leah	Music Director/Choreographer	PHS	9/29/15	PHS Drama funds	√
DeLauder, Leah	Rehearsal Accompanist	PHS	9/29/15	PHS Drama funds	√
Miller, Heather	Substitute Instructor, After School Explorers Program	TAEP	9/29/15	21 st Century Grant	√
Sypolt, Brandy	Site Coordinator, After School Explorers Program	RES	9/29/15	21 st Century Grant	√
Stull, Angel	Parent Instructor, After School Explorers Program	South Preston	9/29/15	21 st Century Grant	√

Knowlton, Katrina	Substitute Instructor, After School Explorers Program	South Preston	9/29/15	21 st Century Grant	√
Stull, Angel	Computer Instructor, After School Explorers Program	South Preston	9/29/15	21 st Century Grant	√
Short, Stacey	Substitute Instructor, After School Explorers Program	Valley	9/29/15	21 st Century Grant	√
Miller, Heather	Substitute Instructor, After School Explorers Program	Valley	9/29/15	21 st Century Grant	√
Moore, Melissa	Parent Instructor, After School Explorers Program	Valley	9/29/15	21 st Century Grant	√

Resignation of Personnel

Name	Position	Location	Effective
Solomon, Heidi	Speech Language Pathologist	County Itinerant/Bruceton	October 3, 2015
Swift, Kaitlyn	1 st Grade Teacher, LOA	Kingwood	Applicant chose not to pursue West Virginia Department of Education certification
Stiles, Bethany	Site Coordinator, After School Explorers Program	TAEP	September 22, 2015
Stiles, Bethany	3 rd Grade Teacher	TAEP	October 3, 2015
Sypolt, Brandy	Instructor, After School Explorers Program	RES	September 29, 2015

Service Personnel Agenda 09/28/15

Employ Service Personnel

Name	Position	Location	Effective	Funding Source	Credential
Spaid, John	Bus Operator	V73	9/30/15	State Aid/Local	v
Moore, Thomas	Cook II, Half-time	Valley	9/29/15	State Aid/Local	v
Moyers, Charles	Bus Operator	B20	9/30/15	State Aid/Local	v

Resignation of Personnel

Name	Position	Location	Effective
Upole, Jessica	Substitute Aide/Cook	County	9/15/15

Reinstatement of Employment Days

Name	Position	Location	Number of Days	Effective Date	Funding Source
Alexander, Brenda	School Secretary	Valley	5	9/29/15	State Aid/Local
Hart, Jessie	School Secretary	TAEP	15	9/29/15	State Aid/Local
Hershman, Rebecca	School Secretary	South Preston	4	9/29/15	State Aid/Local
Jenkins, Joan	School Secretary	Kingwood	5	9/29/15	State Aid/Local
Moran, Susan	School Secretary	Bruceston	10	9/29/15	State Aid/Local
Renshaw, Linda	Accountant	PHS	5	9/29/15	State Aid/Local
Shaffer, Beverly	School Secretary	Fellowsville	2	9/29/15	State Aid/Local
Sheets, Autumn	School Secretary	Rowlesburg	2	9/29/15	State Aid/Local
Stone, Cindy	School Secretary	Aurora	2	9/29/15	State Aid/Local
Warman, Cheryl	School Secretary	CPMS	4	9/29/15	State Aid/Local
Wolfe, Debra	School Secretary	WPMS	4	9/29/15	State Aid/Local