

PRESTON COUNTY SCHOOLS  
731 Preston Drive, Kingwood, West Virginia 26537  
304-329-0580 - Fax 329-0720  
Notice of Vacancy during a leave of absence  
2016-2017 School Term  
Reposted for qualified applicants

Posting Date:	September 7, 2016	Closing Date:	Until Filled
Title:	Teacher CTE Agriculture LOA	Location:	Preston High School
Salary:	Based upon degree/experience	Budget Source:	County funds
Supervisor:	Principal Assigned		
Certifications:	CTE Agriculture*		

Employment Term: Approximately November 11, 2016, through February 13, 2017

Application Process: Submit a bid sheet, letter of interest and a resume to the Personnel Office either by mail, or fax by 4:00 pm on the closing day.

\*Valid WV Teaching Certification endorsed in Vocational Agriculture 9-12 or Agriculture Education 9-12 or eligible for certification. Experience in teaching Agriculture classes preferred. Experience with leadership development through the National FFA Organization preferred. Understanding of applied science principles in many facets of the agriculture industry preferred. Industry experience in livestock husbandry and/or greenhouse management preferred. Demonstrated ability to:

Responsibilities:

1. Implement a program of study;
2. Foster a classroom climate conducive to learning;
3. Utilize instructional management system models which increase student learning;
4. Monitor student progress toward mastery of instructional objectives, goals, content standards;
5. Communicate effectively within the educational community and with parents on a regular basis;
6. Meet professional responsibilities;
7. Demonstrate competency in the knowledge and implementation of technology standards;

Qualifications:

1. Have or be eligible for appropriate certification for the position subject(s) and grade level(s) as required in West Virginia Policy 5202;
2. Clearance of any criminal convictions as listed in House Bill 146;
3. Successfully carry out the responsibilities of the position;
4. Applicants who have been dismissed or who have had their contracts non-renewed for cause by another school district are not eligible for consideration;
5. Satisfactory references concerning past performance;
6. Satisfactory past evaluations.
7. Build strong relationships, maintain high expectations, and focus on student strengths.
8. Utilize effective reading, writing, computation and communication skills.
9. Use rubrics effectively.
10. Develop and utilize business and community connections to strengthen programming.
11. Organize, problem solve, critically and creatively think, make decisions, and apply cooperative learning skills.

The following is a general job description and listing of responsibilities of a secondary agriculture instructor. It is not an all-inclusive list but does include general responsibilities of most high school agriculture teachers.

### **Classroom Instruction**

- Teach local day agriculture classes
- Prepare and evaluate teaching schedule, curriculum, and teaching calendars
- Conduct field trips, both in and out of district
- Secure materials for resale to students (e.g. welding metal, wood, etc.)
- Prepare teaching plans, demonstration plans, and teaching materials for all classes

### **Supervised Agricultural Experience Program (SAE)**

- Visit students' SAE projects once per semester and at least once during the summer, or a minimum of 180 visits per year.
- Assist students in keeping SAE records
- Assist students in exhibiting livestock, crops and agricultural mechanics projects at fairs and shows

### **FFA**

- Serve as advisor for the FFA chapter
- Assist students in coordinating FFA activities at the local, area, district, state and national levels
- Prepare and train FFA and agriculture contest teams and entries
- Assist students in preparing applications for proficiency awards, state and American Degrees, etc.
- Assist students in conducting a public relations program for the local FFA chapter and agriculture department.

### **Other**

- Teach topics and/or in-depth adult evening classes
- Advise and coordinate the Young Farmers chapters and activities
- Advise and coordinate the local FFA Alumni chapter
- Prepare and track the budget for the agriculture program each year.
- Coordinate, maintain inventories, and keep record of the agriculture resale accounts for classroom and shop supplies
- Purchase supplies and equipment for the classroom, office and shop facilities
- Inventory the supplies and equipment of the agriculture program
- Cooperate in maintaining, planning, and improving the physical facilities
- Complete and file required reports with the Department of Elementary and Secondary Education

### **Equal Employment Opportunity:**

*As required by Federal law and regulations, the Preston County Board of Education and the County Office do not discriminate on the basis of sex, religion, race, color, disability, age or national origin in employment or in its education programs and activities. Inquiries may be referred to the Title IX Coordinator, Preston County Schools, 731 Preston Drive, Kingwood, WV 26537 Phone 304-329-0580, or to the United States Department of Education, Director of the Office for Civil Rights.*

