

P 17/18

PRESTON COUNTY SCHOOLS
731 Preston Drive, Kingwood, West Virginia 26537
304-329-0580 FAX 304-329-0720
EXTRACURRICULAR VACANCY
2017-2018 School Year

Posting Date: October 31, 2017 Closing Date: Until Filled
Title: Tutor Budget Source: Title I Funds
Supervisor: Federal programs Director/Principals Assigned

Locations: 1 – Terra Alta/East Preston; 1 – Central Preston

Certification: BA Degree; Valid West Virginia Teaching Certification Preferred

Employment Term: Upon approval through the end of the 2017-18 school year; schedule to be determined by Principal. This is a one-year position.

Salary: \$20.00/hour as needed; position not to exceed 470 hours for the year.

Application process: Submit a letter of interest and a bid sheet to the Personnel Office by the closing date by mail, email, or fax.

Minimum Qualifications:

1. Bachelor's Degree in education preferred;
2. Experience in RLA and Math preferred;
3. Experience working with at-risk children and children with disabilities;
4. Excellent interpersonal and organizational skills;
5. Applicants who have been dismissed or who have had their contracts non-renewed for cause by another school district are not eligible for consideration;
6. Satisfactory references concerning past performances;
7. Satisfactory past evaluations.

Job Description/Major Duties:

1. Provide instruction to students in areas designated;
2. Monitor weekly academic progress;
3. Collaborate with parents and teachers to target and provide services based on individual student need.

Equal Employment Opportunity:

As required by Federal law and regulations, the Preston County Board of Education and the County Office do not discriminate on the basis of sex, religion, race, color, disability, age or national origin in employment or in its education programs and activities. Inquires may be referred to the Title IX Coordinator, Preston County Schools, 731 Preston Drive, Kingwood, WV 26537 Phone 304-329-0580, or to the United States Department of Education, Director of the Office for Civil Rights.