

**PRESTON COUNTY BOARD OF EDUCATION  
KINGWOOD, WEST VIRGINIA 26537**

**TO: Dr. James Phares, State Superintendent**

**cc: Board Members  
Kathy McNeill, President  
Robert S. McCrum, Vice-President  
Jason Hershman, Member  
Tony Talerico, Member  
Ann Robb, Member**

**FROM: Dr. Larry E. Parsons, Superintendent**

**DATE: April 9, 2013**

**RE: Special Board Meeting, Monday, May 6, 2013**

**The Preston County Board of Education will hold a Special Board Meeting on Monday, May 6, 2013 beginning at 6:00 P.M. at the Preston County Board of Education Office, 731 Preston Drive, Kingwood, West Virginia 26537.**

**I. General**

- 1. Call to Order**
- 2. Recognitions – Theresa Mays – Phyllis McMillion  
Farm Bureau Presents Top 3 Awards – Becky Shackelford**
- 3. Reports**
  - A. Superintendent**
  - B. Staff – Expense Report – Katrina Sypolt  
Construction Report  
Auction Revenue Report  
Audit Summary Report  
Updated Levy Reports**
  - C. Other – Architectural Vision Group – West Preston Project – Neal Likins  
Crabtree & Rohrbaugh & Associates-Architects –  
Terra Alta/East Preston Project – Neal Likins**

**II. BOARD ACTION**

**4. Minutes -**

**A. Recommend the Board approve the April 16, 2013 Board Minutes. Enclosure II-4A**

**MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ VOTE\_\_\_\_\_**

**5. Attendance –**

**A. Consider request to transfer for T.O. #030-13, 11<sup>th</sup> grade student from Monongalia County Schools to Preston County Schools for the remainder of the 2013 school term. ENCLOSURE NUMBER II-5A**

**MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ VOTE\_\_\_\_\_**

**B. Consider request to transfer for T.O. #031-13, two 3rd grade students from Preston County Schools to Tucker County Schools for the 2013-2014 school term. ENCLOSURE NUMBER II-5B**

**MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ VOTE\_\_\_\_\_**

**6. Trips -**

**A. Approve request for Tunnelton-Denver School grade 3 to travel to Carnegie Science Center in Pittsburgh, PA on April 20, 2013. Funded through the Levy Funds. ENCLOSURE NUMBER II-6A**

**MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ VOTE\_\_\_\_\_**

**B. Approve request for South Preston Middle School grades 6-8 grades travel to Kennywood in Pittsburgh, PA on June 6, 2013. Funded through the levy funds and band boosters. ENCLOSURE NUMBER II-6B**

**MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ VOTE\_\_\_\_\_**

**C. Approve request for Kingwood Elementary School Student Council, 100 members traveling to Hershey Park in Hershey, PA on June 6, 2013. Funded through the school fundraiser. ENCLOSURE NUMBER II-6C**

**MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ VOTE\_\_\_\_\_**

**D. Approve request for Valley Elementary School travel to Pittsburgh Zoo in Pittsburgh, PA on May 23, 2013. Funded through the levy funds. ENCLOSURE NUMBER II-6D**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_**

**7. Discipline**

**III. INFORMATION**

**8. Executive Session –**

Preston County personnel matters may involve an Executive Session as provided in W. Va. Code §6-9A-3 (matters involving attorney-client privilege) and/or §6-9A-4(b)(2)(A) (personnel exception) and (2) the Board majority votes to have an Executive Session. **(No action will be taken in Executive Session.)**

**TIME \_\_\_\_\_**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_**

**Recommend the Board return to open session TIME \_\_\_\_\_**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_**

**9. Finance -**

**A. Paid Invoices- ENCLOSURE NUMBER III-9A**

**10. Buildings and Grounds**

**11. Personnel -**

**Personnel Disciplinary Hearings:**

**Mr. Ben Shew began the hearing process at \_\_\_\_\_.**

**Personnel Disciplinary Hearings:**

**Hearing One:**

**Recommend the Board go into Executive Session –**

Preston County personnel matters may involve an Executive Session as provided in W. Va. Code §6-9A-3 (matters involving attorney-client privilege) and/or §6-9A-4(b)(2)(A) (personnel exception) and (2) the Board majority votes to have an Executive Session. **(No action will be taken in Executive Session.)**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_  
TIME \_\_\_\_\_

Time Began: \_\_\_\_\_ p.m.  
\_\_\_\_\_ hearing  
\_\_\_\_\_:

Employee: \_\_\_\_\_

**Employees Representative:**  
**Administrative Representatives: Greg Bailey, Attorney; Craig Schmidl, Assistant Superintendent**

Time End: \_\_\_\_\_

Recommend the Board return to open session TIME \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

**Hearing Two:**

**Recommend the Board go into Executive Session –**

Preston County personnel matters may involve an Executive Session as provided in W. Va. Code §6-9A-3 (matters involving attorney-client privilege) and/or §6-9A-4(b)(2)(A) (personnel exception) and (2) the Board majority votes to have an Executive Session. **(No action will be taken in Executive Session.)**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_  
TIME \_\_\_\_\_

\_\_\_\_\_ hearing  
Time Began: \_\_\_\_\_

Employee: \_\_\_\_\_

Employees Representatives:

Administrative Representatives: Greg Bailey, Attorney; Craig Schmidl, Assistant Superintendent

Time End: \_\_\_\_\_

Recommend the Board return to open session      TIME \_\_\_\_\_

MOTION \_\_\_\_\_      SECOND \_\_\_\_\_      VOTE \_\_\_\_\_

Hearing Three:

Recommend the Board return to open session      TIME \_\_\_\_\_

MOTION \_\_\_\_\_      SECOND \_\_\_\_\_      VOTE \_\_\_\_\_

**Recommend the Board go into Executive Session –**

Preston County personnel matters may involve an Executive Session as provided in W. Va. Code §6-9A-3 (matters involving attorney-client privilege) and/or §6-9A-4(b)(2)(A) (personnel exception) and (2) the Board majority votes to have an Executive Session. **(No action will be taken in Executive Session.)**

TIME \_\_\_\_\_

MOTION \_\_\_\_\_      SECOND \_\_\_\_\_      VOTE \_\_\_\_\_

\_\_\_\_\_ hearing

Time Began: \_\_\_\_\_

Employee: \_\_\_\_\_

Employees Representatives:

Administrative Representatives: Greg Bailey, Attorney; Craig Schmidl, Assistant Superintendent

Time End: \_\_\_\_\_

Recommend the Board return to open session      TIME \_\_\_\_\_  
MOTION \_\_\_\_\_      SECOND \_\_\_\_\_      VOTE \_\_\_\_\_

**Hearing Four:  
Recommend the Board go into Executive Session –**

Preston County personnel matters may involve an Executive Session as provided in W. Va. Code §6-9A-3 (matters involving attorney-client privilege) and/or §6-9A-4(b)(2)(A) (personnel exception) and (2) the Board majority votes to have an Executive Session. **(No action will be taken in Executive Session.)**

TIME \_\_\_\_\_  
MOTION \_\_\_\_\_      SECOND \_\_\_\_\_      VOTE \_\_\_\_\_

\_\_\_\_\_ hearing  
Time Began: \_\_\_\_\_

Employee: \_\_\_\_\_

Employees Representatives:  
Administrative Representatives: Greg Bailey, Attorney; Craig Schmidl, Assistant Superintendent

Time End: \_\_\_\_\_

Recommend the Board return to open session      TIME \_\_\_\_\_  
MOTION \_\_\_\_\_      SECOND \_\_\_\_\_      VOTE \_\_\_\_\_

**Policies –**

- A. Recommend the Board of Education place on first reading policy:  
File: 8-28 employee contracts and compensation guidelines  
Section R 8-28-11 Credit for Years of Work Experience Outside  
Preston County Schools -- Service Personnel.  
After legal review and editing. Enclosure Number III-12A

MOTION \_\_\_\_\_      SECOND \_\_\_\_\_      VOTE \_\_\_\_\_

**III. INFORMATION (continued)**

**12. Curriculum and Instruction –**

**A. Recommend the Board Of Education approve Chaperone List for  
Fellowsville Elementary School 2012-13. ENCLOSURE NUMBER  
III-13A**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_**

**B. Recommend the Board Of Education approve Chaperone List for  
Rowlesburg School 2012-13. ENCLOSURE NUMBER III-13B**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_**

**C. Recommend the Board Of Education approve Chaperone List for  
Preston High School softball 2012-13. ENCLOSURE NUMBER III-  
13C**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_**

**D. Recommend the Board of Education approve the textbook  
adoption 2014. ENCLOSURE NUMBER III-13D**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_**

**E. Recommend the Board of Education adopt three draft 2013-2014  
school calendars. ENCLOSURE NUMBER III-13E**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_**

**13. Professional Meetings –**

**A. Recommend the Board approve participation and expense  
reimbursement for the Superintendent and other professional  
central office administrators to attend the West Virginia  
Association of School Administrators Summer Conference 2013  
at Oglebay Resort in Wheeling, WV from June 19-21, 2013. Title II  
will be the funding source.**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_**

**B. Recommend the Board approve participation and expense reimbursement for its members to attend West Virginia School Boards Association Leadership Training Conference '13 from June 7-8, 2013 at Glade Springs Resort in Daniels, WV. The county board member travel account will be the funding source.**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_**

**15. Delegations**

**16. Other Matters**

**17. Items for Future Meetings**

**18. Adjournment** **TIME \_\_\_\_\_**

**MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_**