

**Preston County Board of Education**

**Minutes**

**May 23, 2016**

**4:00 pm**

**Present: Kathy McNeill, President  
Robert McCrum, Vice-President  
Ann Robb, Member  
Dr. Clarissa Estep, Member  
George Keim, Member**

**Other persons in attendance: Stephen Wotring, Superintendent, Craig Schmidl, Brad Martin, Katrina Kerstetter, Tony Harris, Brian Bailey, Jennifer Graham, Theresa Marthey, Shelley Shaffer, Ashley Shaffer, Hannah Shaffer, Olivia Mitchell, Ted Gregg, Michael Shaffer, Caitlyn Shaffer, Sydney Spiker, Samantha Spiker, Rachel Harper, Jennifer Spiker, Levi Spiker, Alice Grove, Addison Bolyard, Melissa Bolyard, Charles May, Sarah Fowler, Joshua Miller, Matthew May, Laura Mazza, Debbie Zigray, Jessica Duley, Connie Kimble, Glenn Casteel, Phillip Rhodes, Gus Rhodes, Jennifer Favro, Anthony Favro, Grace Favro, Emma Favro, Terry Smith, Susan Smith, Larry Martin, Roxanne Wotring, Angie Williams, Laurel Williams, Brooklyn Bolyard, Roger Bolyard, Linda Newcome, Jennifer Loughry, Molly Mazza, Emily Knotts, Andy Knotts, Jennifer Zinn, Allison Moon, Clarissa Carrico, Mike Taylor, Judy Taylor, Jody Humphries, Jesse Humphrey, Noah, Caleb Reckart, Kristi Bishoff, Molly Sphar, Shannon Wolfe, Grant Wolfe, Tory Mancuso, Maria Mancuso, Don Commodore, Tim Wotring, Amy Wotring, Jen Wotring, Brooke Wotring**

**I. Call to order – Pledge of Allegiance – Introductions**

President Kathy McNeill called the meeting to order at 4:00 p.m.

Mr. McCrum led those present in the Pledge of Allegiance to the American flag.

**II. Recognitions**

- a. **Golden Horseshoe Winners** – Mr. Brad Martin recognized the four students scoring the highest on the Golden Horseshoe Test for Preston County Schools
  - i. Shawn Shultz, Central Preston Middle School
  - ii. Megan Noss, Central Preston Middle School
  - iii. Lorn (Grant) Wolfe, South Preston School
  - iv. Molly Sphar, South Preston School
- b. **Rosemary Hauser Spirit of Education Award Winners** – Brian Bailey and Susan Waugh were present to present 29 students with the Spirit of Education Award. A fifth and eighth grade student were selected from each school and multiple students from Preston High School representing all grades.
- c. **State Social Studies Fair** – Debbie Zigray was present along with Karen Boyle and Linda Newcombe to recognize the state social studies fair winners. Students present represented those who received Honorable Mention, 3<sup>rd</sup> Place, 2<sup>nd</sup> Place, and 1<sup>st</sup> Place ribbons. Preston County was the #1 County in the state at the State Social Studies Fair.

**III. Delegations – None**

**IV. Reports**

- i. **Tony Harris** – Mr. Harris reported on the bus run on Ruth Farm Road. He stated that the bus would travel on Ruth Farm Road, but would not run the entire length of the road. He felt the plan put forth would be the most efficient and eliminate the student safety issues reported prior. Additionally, he explained that the bus run on Laurel Mountain would continue, but students living on Bethlehem Road would attend Fellowshipville and/or South Preston School.

**V. Approval of Agenda (Action)**

Motion McCrum                      Second Keim                      Vote 5 – 0

**VI. Consent Agenda (Action)**

Motion Estep                      Second McCrum                      Vote 5 - 0

**a. Approval of Minutes**

- i. Recommend the Board approve the May 9, 2016, meeting minutes. (Enclosure VI.a.i)

**b. Trips**

- i. Recommend the Board approve Bruceton School band students traveling to the Smithsonian Museum, Washington, DC, on June 2, 2016. (Enclosure VI.b.i)

- c. Professional Meetings
- d. Policies on First Reading

**VII. Routine Business**

**a. Attendance**

- i. Recommend the board approve request to transfer of T.O. 16-43, currently attending 10<sup>th</sup> grade at Trinity Christian School, from Preston County Schools to Monongalia County Schools for the 2016-17 school year. (Enclosure VII.a.i)
- ii. Recommend the board approve educational leave for Valley Elementary School student to travel to Edisto Island, South Carolina, for six days, from May 20-May 28, 2016. (Enclosure VII.a.ii)

Motion McCrum Second Estep Vote 5 - 0  
(Items i and ii were voted on as one motion.)

- iii. Recommend the board approve educational leave for Valley Elementary School student to travel to Edisto Island, South Carolina, for six days, from May 20-May 28, 2016. (Enclosure VII.a.iii)

Motion Estep Second McCrum Vote 5 - 0

- iv. Recommend the board approve educational leave for Preston High School 11<sup>th</sup> grade student to travel to North Carolina for seven days, May 20-June 1, 2016. (Enclosure VII.a.iv)

Motion McNeill Second Estep Vote 3 - 2  
(Robb, Keim voted No)

- v. Average Daily Attendance Report (VII.a.v)

- b. Buildings and Grounds
- c. Communication (Information and Discussion)

**d. Finance**

- i. Request approval of Schedule of Checks (Enclosure VII.d.i)

Motion McCrum Second McNeill Vote 5 - 0

- ii. Budget Summary, FY 17 (Enclosure VII.d.ii)

iii. Budget Journal Entries (Enclosure VII.d.iii)

iv. Budget Hearing

a. Finance

i. Adoption of Proposed County Budget FY17

The proposed county budget for 2016-2017 is being presented for adoption pending State Board of Education approval.

Fund 11 – General Expense	\$35,886,975
Fund 21 – Debt Service	3,420,700
Fund 31 – Bond	464,000
Fund 51 – Capital Improvements	2,110,000
Fund 61 – Special Revenue	5,249,611

Total: \$47,131,286

Motion McCrum Second Keim Vote 5 – 0

e. Curriculum and Instruction

f. Personnel Matters (Action)

i. Request approval of attached professional personnel actions (Enclosure VII.f.i)

Motion Robb Second Estep Vote 5 – 0

ii. Request approval of attached service personnel actions (Enclosure VII.f.ii)

Motion Keim Second McCrum Vote 5 – 0

VIII. New Business

a. Items for Future Meetings

IX. Adjournment

Motion Estep Second McCrum Vote 5 - 0

Time 5:30 p.m.

Wathy McNeill (pres)

President

Stephen B. Keim

Secretary

## VII.f.i

**Professional Personnel Agenda**

May 23, 2016

**Employ Professional Personnel**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Funding Source</b>	<b>Credential</b>
Everline, Courtney	6 <sup>th</sup> Grade	Bruceton	2016-17 School Year	State Aid/ Local	v
Swanger, Heather	Substitute Teacher	County	5/24/16	State Aid/ Local	v
Evans, Sarah	Substitute Teacher	County	5/24/16	State Aid/ Local	v
Foley, Elizabeth	Substitute Teacher	County	2016-17 School Year	State Aid/ Local	v
Albright, Danielle	5 <sup>th</sup> Grade Teacher	CPMS	2016-17 School Year	State Aid/ Local	v
Rainey, Adrienne	English Teacher	PHS	2016-17 School Year	State Aid/ Local	v
Duckworth, Kevin	Tutor/Mentor	PHS	5/24/16	McKinney-Vento Homeless Grant	v
Hileman, Lisa	Tutor/Mentor	PHS	5/24/16	McKinney-Vento Homeless Grant	v
Thomas, Robin	Tutor/Mentor	PHS	5/24/16	McKinney-Vento Homeless Grant	v
McLaughlin, Patrick	Tutor/Mentor	PHS	5/24/16	McKinney-Vento Homeless Grant	v
Ristovic, Mile	Math Teacher	PHS	2016-17 School Year	State Aid/Local	v
Singer, Sherea	Kindergarten Teacher	SPS	2016-17 School Year	State Aid/ Local	v
Rebelo, Christine	1 <sup>st</sup> Grade Teacher	TAEP	2016-17 School Year	State Aid/ Local	v

**Rescind Personnel Action and Reassign**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Funding Source</b>	<b>Credential</b>
Reed, Kelly	3 <sup>rd</sup> Grade Teacher	Rowlesburg	2016-17 School Year	State Aid/ Local	v
Sypolt, Brandy	K/1 Split Grade Teacher	Rowlesburg	2016-17 School Year	State Aid/ Local	v

Retirement Request

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>
Knotts, Linda	2 <sup>nd</sup> Grade Teacher	Fellowsville	6/30/16
Parker, Delores Robin	Business Teacher	PHS	6/30/16

Resignation Request

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>
Fraze, Abigail	Special Education	Bruceton	6/01/16

VII.f.ii

**Service Personnel Agenda**

May 23, 2016

**Employ Service Personnel**

Name	Position	Location	Effective Date	Funding Source	Credential
Hall, Theresa	Secretary	Bruceton School	2016-17 School Year	State Aid/Local	v
Layton, Carolyn	Substitute Cook	County	2016-17 School Year	State Aid/Local	v
Bolyard, Sarah	LPN Aide/Supervisory Aide/Bus Aide	County Itinerant; current assignment PHS	2016-17 School Year	State Aid/Local	v
Barlow, Terry	Custodian III	CPMS	2016-17 School Year	State Aid/Local	v
Arnett, Stephanie	Bus Operator	TA56	05/25/16	State Aid/Local	v
Hamilton, Keith	Bus Operator	TN66	2016-17 School Year	State Aid/Local	v
Sypolt, Rhonda	Secretary	West Preston School	2016-17 School Year	State Aid/Local	v

**Addition to Employment Days**

Name	Position	Location	Number of Days	Effective Date	Funding Source
Severe, Stacey	Custodian	County	15	7/1/16	State Aid/Formula
White, Angela	Custodian	County Itinerant	40	7/1/16	State Aid/Formula
Gibson, Carl	Custodian	Kingwood	30	7/1/16	State Aid/Formula
Sigley, Arthur	Custodian	Rowlesburg	15	7/1/16	State Aid/Formula

**Leave of Absence Requests**

Name	Position	Location	Type	Effective
Alexander, Brenda	Secretary	Valley Elementary School	Other Leave	June 8, 2016-June 28, 2016

**Retirement Request**

Name	Position	Location	Effective
Varner, Rita	LPN Aide	County Itinerant; currently CPMS	6/3/16