

**Preston County Board of Education  
Minutes  
March 29, 2016  
6:30 pm**

**Present: Kathy McNeill, President  
Robert McCrum, Vice-President  
Ann Robb, Member  
George Keim, Member**

**Other persons attending the meeting: Stephen Wotring, Superintendent, Craig Schmidl, Michelle Berry, Rachel Miller, Shelley Miller, Belinda Moss, Pete Pell, Karen Ovesney, Joan Jenkins, Jim Davis, Jill Zeigler, Janice Hirst, Cheryl Warman, Jessie Hart, Sherry Fields, Scott Fields, Mishel Heaney, Phil, Wilhelm, Jim Davis, Laura Metz, Jennifer Graham, Theresa Marthey, Roy Watkins, Eugene Jenkins, Morell Bolyard, Diane Bolyard, Hannah Bolyard, Debra Zigray, Rebecca Bittinger**

**I. Call to order – Pledge of Allegiance – Introductions**

President McNeill called the meeting to order at 6:30 p.m.

Mr. McCrum led those present in the Pledge of Allegiance to the American flag.

**II. Recognitions**

**a. 2016 West Virginia Regional Social Studies Fair Results (Enclosure II.a.i)**

Mr. Wotring shared that Preston County Schools was well represented at the Regional Social Studies Fair. 42 projects were displayed and presented by our students. Of those projects, 23 were awarded first place, 14 were awarded second place, and 3 were awarded third place. The first place winners will represent our county and region at the State Social Studies Fair to be held in Charleston on April 15, 2016.

**b. Service Personnel of the Year**

Mr. Wotring explained that each school in the county was asked to submit a nominee for the Service Personnel of the Year. Once received, a committee of five individuals would review the applicants and select five finalists to be recognized at the Preston County Board of Education meeting. From the five finalists a winner would be chosen and announced at the Board Meeting. He then introduced the five finalists for Service Personnel of the Year and shared remarks from the nomination form submitted by the Faculty Senate at the respective school.

**Finalists**

Phil Wilhelm – Bruceton School Custodian

Cheryl Warman – Central Preston Secretary

Joan Jenkins – Kingwood Secretary

Laura Metz – Rowlesburg Aide

Jessie Hart – Terra Alta/East Preston Secretary

Laura Metz was named Preston County Schools Service Personnel of the Year.

**c. Teacher of the Year**

The same process was employed to select the Teacher of the Year.

**Finalists**

Mishel Heaney, Bruceton PK teacher

Amber Riley, Central Preston Special Ed. Teacher

Janice Hirst, Kingwood Third Grade Teacher

Jim Davis, Rowlesburg Title I Teacher

Sherry Fields, Terra Alta/East Preston Kindergarten Teacher

Sherry Fields was named Preston County Schools Teacher of the Year.

**III. Delegations – None**

**IV. Reports**

Mr. Wotring shared that Bruceton School was holding its second annual STEM night on Monday, April 11, 2016.

A written technology update was shared from Mr. Martin, Director of Technology for Preston County Schools.

**V. Approval of Agenda (Action)**

Motion Robb Second McCrum Vote 4 - 0

**VI. Consent Agenda (Action)**

Motion Robb Second McNeill Vote 4 - 0

**a. Approval of Minutes**

- i. Recommend the Board approve the March 14, 2016, meeting minutes. (Enclosure VI.a.i)
- ii. Recommend the Board approve the March 14, 2016, Work Session meeting minutes. (Enclosure VI.a.ii)

**b. Trips**

- i. Recommend the Board approve Preston High School students traveling to Kennywood, West Mifflin, Pennsylvania, on May 24, 2016. (Enclosure VI.b.i)
- ii. Recommend the Board approve Rowlesburg School students traveling to Pittsburgh Zoo & PPG Aquarium, Pittsburgh, Pennsylvania, on May 27, 2016. (Enclosure VI.b.ii)
- iii. Recommend the Board approve Fellowsville Elementary School students traveling to Carnegie Science Center, Pittsburgh, Pennsylvania, on May 13, 2016. (Enclosure VI.b.iii)
- iv. Recommend the Board approve Bruceton School students traveling to Pittsburgh, Pennsylvania, for Dinner Cruise on Gateway Clipper on May 10, 2016. (Enclosure VI.b.iv)
- v. Recommend the Board approve Aurora School students traveling to Washington, DC, on April 29, 2016. (Enclosure VI.b.v)

**c. Professional Meetings – None**

**d. Policies on First Reading – None**

**VII. Routine Business**

**a. Attendance - None**

**b. Buildings and Grounds – None**

**c. Communication (Information and Discussion) - None**

**d. Finance**

- i. Request Approval of Schedule of Checks (Enclosure VII.d.i)

Motion Keim Second McCrum Vote 4 - 0

- ii. Request Approval of Budget Journal Entry (Enclosure VII.d.ii)

Motion Keim Second McCrum Vote 4 - 0

**e. Curriculum and Instruction**

- i. Recommend to approve Bruceton School's parent chaperone list (Enclosure VII.e.i)

Motion McCrum Second Keim Vote 4 - 0

- ii. Golden Holtan Grant Award – Janice Hirst, Kingwood Elementary School (Enclosure VII.e.ii)

**f. Personnel Matters (Action)**

- i. Request approval of attached professional personnel actions (Enclosure VII.f.i)

Motion Robb Second McCrum Vote 4 - 0

- ii. Request approval of attached service personnel actions (Enclosure VII.f.ii)

Motion Keim Second McCrum Vote 4 - 0

**g. School Calendar Hearing**

- i. For the purpose of gathering input regarding the 2016-2017 school year calendar.

Time Hearing Begins: 7:03 p.m. Time Hearing Ends: 7:21 p.m.

Mr. Wotring shared that a bill is still sitting on the governor's desk waiting to be signed regarding the school calendar. If the bill is signed or the governor fails to take any action regarding the bill, school will not be able to start until August 10 of any school year and must be completed by June 10 of that school year. There is a component that allows for bank time to be used to cover lost instructional time and an aspect that allows for up to 5 days of "Reimagining Time". If the board has a plan approved by the state, these 5 days would not need to be made up, but must demonstrate that an alternative instructional plan is in place.

**VIII. New Business**

- a. Recommend the Board go into Executive Session to discuss Superintendent's Contract

Motion McCrum                      Second Keim                      Vote 4 - 0  
Time: 7:22 p.m.

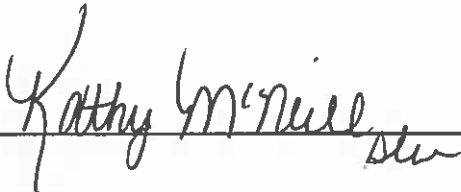
- b. Recommend the Board return to Open Session

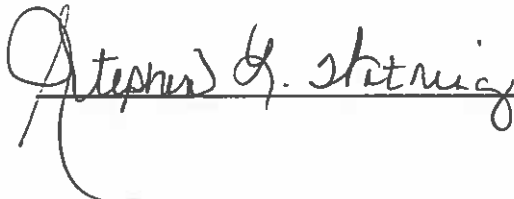
Motion McCrum                      Second McNeill                      Vote 4 - 0  
Time: 7:52 p.m.

President McNeill stated that no action would be taken on the Superintendent's Contract at this time and that discussion would continue.

IX. Adjournment

Motion Robb                      Second McCrum                      Vote 4 - 0  
Time: 7:53 p.m.

  
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President

  
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Secretary

## Professional Personnel Agenda 03/29/16

### Employ Personnel

Name	Position	Location	Effective	Funding Source	Credential
Turner, Noble	Substitute Teacher	County	3/30/16	State Aid/ Formula	√
Moyers, Stephen	Substitute Teacher	County	3/30/16	State Aid/ Formula	√
Martin, Paul	Middle School and Elementary Track Coordinator	County Itinerant	2015-2016 Season	County Funds	√
Shaffer, Katherine	Tutor	Fellowsville	3/30/16	Title I	√
Gank, Melody	English Teacher	SPS	2016-17 School Year	State Aid/ Formula	√

### Resignation Requests

Name	Position	Location	Effective
Howell, Cassandra	School Nurse	County Itinerant, current assignment KES	4/8/16

### Retirement Requests

Name	Position	Location	Effective
Falkenstine, Terry	Special Ed. Teacher	PHS	6/30/16

## Service Personnel Agenda 03/29/16

### Employ Personnel

Name	Position	Location	Effective	Funding Source	Credential
Collins, Philip Scott	Custodian III	Bruceton	3/30/16	State Aid/Local	v
Murray, Kim	Cook II, LOA	CPMS	3/30/16	State Aid/Local	v
LaRue, Stephanie	Cook II, Half-time	TAEF	3/30/16	State Aid/Local	v

### Leave of Absence Requests

Name	Position	Location	Type	Dates
Stone, Karen	Cook II	CPMS	Medical	Extend medical leave through end of 2015-2016 school year.

### Retirement Requests

Name	Position	Location	Effective Date
Galloway, Hazel	Cook	Bruceton	06/30/16