

Preston County Board of Education Minutes
July 13, 2015
6:30 p.m. at the Preston County Board of Education

PRESENT: **Kathy McNeill, President**
 Robert McCrum, Vice-President
 Ann Robb, Member
 Crissy Estep, Member
 Jack Keim, Member

6:30 p.m. Other persons attending the meeting were Mr. Stephen Wotring, Superintendent; Craig Schmidl; Jennifer Graham; Joseph P. Bittinger; Katherine Bittinger; Roy Watkins

I. Call to order – Pledge of Allegiance – Introductions

Mrs. McNeill called the meeting to order at 6:30 p.m.

Mr. McCrum led the Pledge of Allegiance

II. Recognitions – None

III. Delegations – Kathleen Bittinger, Joseph Bittinger

IV. Approval of Agenda (Action)

Motion Mr. McCrum Second Dr. Estep Vote 5-0

V. Consent Agenda (Action)

Motion Dr. Estep Second Mrs. Robb Vote 5-0

a. Approval of Minutes

- i. Recommend the Board approve the June 22, 2015, meeting minutes.
(Enclosure Number V.a.i)

b. Trips - None

c. Professional Meetings - None

d. Policy on First Reading

- i. Recommend the Board of Education place the following policies on first reading:

Group I – Legislative Changes (Enclosure Number V.d.i)

- File: 3-5 Adolescent Education (Grades 9-12)
File: 3-7 Education of Students with Exceptionalities
R 3-8A-2 Alternatives for Meeting Instructional time Requirements
R 3-34-1 Health Education
R 3-34-1-1 Aides/HIV Education
R 3-34-3 Cardiopulmonary Resuscitation Instruction (CPR) and First Aid Training
R 3-5-11 Posthumous High School Diplomas
R 4-9-3 Liability Insurance for Community Activities
File: 4-11 Loitering on School Property
File: 6-13 Temporary Emergency Suspension of Nutrition Standards in a Public School
R 8-2-10 Teacher Mentoring Increment for Classroom Teachers with National Board Certification
R 8-3-4 Issuing Permits to Non-School Personnel Coaches
R 8-4-1 Commercial Driver’s License for School Personnel and Electrician License And Educational Sign Language Interpreter Certification
R 8-4-8 Special Requirements for Kindergarten Aides
File: 8-7 Tuberculin Examinations
R 8-22-4 Retirement Plan
R 8-28-6 Employees Separated from Payroll before Paydays
R 8-39-9 Retired Teachers as Substitute Teachers in Areas of Critical Need and Shortage
R 8-43 Reporting Suspected Child Abuse and Neglect
R 11-3-1 Age and Immunization Requirements
R 11-12-4 County Coordinator of Attendance Responsibilities
R 11-14-4 Deadly Weapons
R 11-41-5 “Jamie’s Law” Suicide Prevention Training

- ii. **Group II – Informational Discussion of New Legislation** (Enclosure Number V.d.ii)

- SB361 Eliminating Prevailing Hourly Wage Requirement for Construction of Public Improvements
SB447 Allowing issuance of Diploma by public, Private or Home School Administrator
HB2005 Relating to Alternative Programs for the Education of Teachers
HB2009 Extending the time of Meetings of Local Levying Bodies When Meetings are Delayed
HB2478 Relating to Public Finance

VI. Routine Business

a. Attendance -

- i. Approve request to transfer T.O. 16-1 (5th grade from Preston County Schools to Monongalia County Schools for the 2015-2016 school year.) (Enclosure Number VI.a.i)

MOTION Mrs. Robb Second Dr. Estep Vote 3-2

Mr. Keim and Mr. McCrum voted no

- ii. Approve request to transfer T.O. 16-2 (7th grade from Preston County Schools to Tucker County Schools for the 2015-2016 school year.) (Enclosure VI.a.ii)

MOTION Mrs. McNeill Second Dr. Estep Vote 3-2

Mr. Keim and Mr. McCrum voted no

- iii. Approve request to transfer T.O. 16-3 (12 grade from Preston County Schools to Tucker County Schools.) (Enclosure VI.a.iii)

- iv. Approve request to transfer T.O. 16-4 (11th grade from Preston County Schools to Tucker County Schools for the 2015-2016 school year.) (Enclosure VI.a.iv)

- v. Approve request to transfer T.O. 16-5 (8th grade from Preston County Schools to Tucker County Schools for the 2015-2016 school year.) (Enclosure VI.a.v)

MOTION Mr. McCrum Second Mrs. Robb Vote 5-0

b. **Buildings and Grounds** – Provided Construction report and auction information.

c. **Communication (Information and Discussion)** – New web page available

d. **Finance**

- i. Request approval of Budget Journal Entry (Enclosure Number VI.d.i)

MOTION Mrs. Robb Second Mr. McCrum Vote 5-0

- ii. Request approval of Schedule of Checks (Enclosure Number VI.d.ii)

MOTION Mr. McCrum Second Mr. Keim Vote 5-0

e. **Curriculum and Instruction (Information/Action)**

VII. New Business

a. Personnel Matters (Action)

- i. Request approval of attached professional personnel actions (Enclosure Number VII.a.i)

Motion Mrs. McNeill Second Dr. Estep Vote 5-0

- ii. Request approval of attached service personnel actions (Enclosure Number VII.a.ii)

Motion Mrs. Robb Second Dr. Estep Vote 5-0

b. Items for Future Meetings –

Evaluation of Superintendent Wotring August 3, 2015.

Cancel July 27, 2015 Board Meeting- reschedule August 3, 2015.

Work Session- August 24, 2015 (Finance)

Recommend to go into Executive Session for the purpose of personnel.

TIME 7:15 p.m.

Motion Mrs. Robb Second Mr. McCrum Vote 5-0

Recommend the Board return to open session

Motion Mrs. Robb Second Mr. McCrum Vote 5-0

TIME 7:58 p.m.

VIII. Discipline - None

IX. Adjournment

TIME 7:59 p.m.

Motion Mr. Keim Second Mr. McCrum Vote 5-0

President

Superintendent

**Professional Personnel Agenda
07/13/15**

Resignation of Professional Personnel

| Name | Position | Location | Effective |
|------------------|-------------------------------|----------------------------|----------------|
| Williams, Morgan | 1 st Grade Teacher | Valley Elementary School | August 1, 2015 |
| Shaffer, George | Music Teacher | Kingwood Elementary School | June 29, 2015 |
| Hershman, Tania | Special Education Teacher | Preston High School | July 1, 2015 |

Retirement of Professional Personnel

| Name | Position | Location | Effective |
|-------------|--------------|----------------------------|---------------|
| Davis, Mary | Math Teacher | West Preston Middle School | June 30, 2015 |

Employment of Professional Personnel

| Name | Position | Location | Effective Date | Funding Source | Credential |
|--|------------------------------------|---------------------|-----------------------|-----------------|------------|
| Davis, Jimmy | 4 th Grade Teacher | Rowlesburg School | 2015-2016 school year | State Aid/Local | ✓ |
| Harned, Ian | Assistant Principal | Bruceton School | 7.14.15 | State Aid/Local | ✓ |
| Williams, Jessica | Instructor, Zero Robotics | Kingwood Elementary | 6.23.15 | ASE grant | ✓ |
| Furman, Philip | Assistant Varsity Football Coach | Preston High School | 2015-2016 season | State Aid/Local | Pending |
| Maczko, Richard | J.V. Girls Basketball Coach | Preston High School | 2015-2016 season | State Aid/Local | Pending |
| Forbes, Leroy | J.V. Boys Basketball Coach | Preston High School | 2015-2016 season | State Aid/Local | Pending |
| Coaches removed at this time pending further review. | Assistant Varsity Basketball Coach | Preston High | | | |
| Coaches removed at this time pending further review. | J.V. Girls Basketball Coach | Preston High | | | |

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|------------------|-------------------------------------|---------------------|-----------------------|-----------------|---------|
| Dixon, Charles | Assistant Wrestling Coach | Preston High School | 2015-2016 season | State Aid/Local | Pending |
| Pierson, Herman | Head Freshmen Boys Basketball Coach | Preston High School | 2015-2016 season | State Aid/Local | Pending |
| Feathers, Britny | 5 th Grade Teacher | Rowlesburg School | 2015-2016 school year | State Aid/Local | Pending |
| Rice, Patricia | Administrative Support Coordinator | County Office | July 14, 2015 | Title II | ✓ |

Service Personnel Agenda 07/13/15

Employ Service Personnel

| Name | Position | Location | Effective | Funding Source | Credential |
|-----------------------|--|------------|------------------------|--------------------------|------------|
| Hamilton, Tasha | Custodian IV, <i>during leave of absence</i> | PHS | 7/2/15 | State Aid/Local | √ |
| Bolyard, Steven | Bus Operator | V-73 | 8/10/15 | State Aid/Local | √ |
| Mosley, Ken | Bus Operator | K-40 | 8/10/15 | State Aid/Local | √ |
| Fike, Danny | Bus Operator | B-17 | 8/10/15 | State Aid/Local | √ |
| Sigley, Arthur | Custodian IV | Rowlesburg | 2015-16 School Year | State Aid/Local | √ |
| Benlhanguerte, Roxann | Summer Cook | PHS | 7/27/15 | Federal Reimbursement | √ |

Employ Bus Operators for PHS Shuttle Runs for 2015-16 School Year

| Name | Location | Funding Source | Credential |
|--------------------|-----------------------------|-----------------|------------|
| Biggins, Frances | Tunnelton/Fellowsville Area | State Aid/Local | √ |
| Durr, Kevin | Bruceton Area | State Aid/Local | √ |
| Knotts, Mark | Rowlesburg Area | State Aid/Local | √ |
| Ridenour, Greg | Reedsville/Newburg Area | State Aid/Local | √ |
| Stonestreet, Susan | Masontown Area | State Aid/Local | √ |
| Wilson, James | Terra Alta/Aurora Area | State Aid/Local | √ |
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