

**Preston County Board of Education
Minutes
December 21, 2015
6:30 p.m.**

**Present: Kathy McNeill, President
Robert McCrum, Vice-President
Ann Robb, Member
Dr. Clarissa Estep, Member
George Keim, Member**

**Other persons attending the meeting: Stephen Wotring,
Superintendent; Craig Schmidl, Rodger Marshall, Lynnette Ryan, Dr.
David Pastrick, Jennifer Graham, John Dahlia, C. Ryan, Abby Waugh,
Tracy Waugh, Susan Waugh, Les Nicholson, Roy Watkins, Jeff Doty,
Andy Fisher, Mike Reese, Cheryl Lipscomb**

I. Call to order – Pledge of Allegiance – Introductions

President Kathy McNeill called the meeting to order at 6:30 p.m. and asked for a moment of silence.

Mr. McCrum led those present in the Pledge of Allegiance to the American flag.

II. Recognitions

i. Kingwood Volunteer Fire Department, Facilities Use for Math Field Day

Mr. Wotring publicly thanked the Kingwood Volunteer Fire Department for their continued support of the school system. Most recently the use of the Community Building was used to host the County Math Field Day.

President McNeill stated that she wanted to acknowledge the Dominion Post and their recent article regarding Mary Borgman.

III. Delegations

i. John Dahlia, Preston County Journal

Mr. Dahlia explained that he had been working with Dr. Pastrick at PHS and Lynnette Ryan, English teacher in providing journalistic opportunities for students. There is a section of the paper titled "Knight News", in which articles are written and submitted by PHS students as well as some pictures. Mr. Dahlia shared that he had so much material that he was having to run the section more frequently just to cover all that had been submitted. He praised the students for their high quality work and thanked the board for the opportunity to work with the students, teacher, and principal. He gave a copy of the three papers featuring the "Knight News" section to the board members.

- ii. **Cheryl Lipscomb:** Ms. Lipscomb spoke of a concern with a teaching situation at West Preston Middle School. A current math/social studies teacher is scheduled to transfer to another position at the start of the second semester. She stated that in the past there have been issues with getting qualified math teachers at the school and that the children have suffered because of it. She questioned why this teacher would be permitted to transfer when there was no qualified teacher to replace them. She asked the board to work diligently in recruiting and retaining highly qualified teachers.

IV. Reports

- i. Superintendent's Report – No report given

V. Approval of Agenda (Action)

Motion Robb Second Estep Vote 5 – 0

VI. Consent Agenda (Action)

Motion Estep Second McCrum Vote 5 – 0

a. Approval of Minutes

- i. Recommend the Board approve the December 14, 2015, meeting minutes. (Enclosure VI.a.i)
- ii. Recommend the Board approve the December 14, 2015, Work Session meeting minutes. (Enclosure VI.a.ii)

b. Trips

- i. Recommend the Board approve Preston High School Madrigal Choir students to travel to Benedum Center, Pittsburgh, Pennsylvania, on December 22, 2015. (Enclosure VI.b.i)

Mr. McCrum requested that the trip requests make it to the board much more in advance.

- c. Professional Meetings – None
- d. Policies on First Reading – None

VII. Routine Business

a. Attendance

- i. Recommend to approve request T.O. 16-21, 8th grade student at Bruceton School to transfer to Monongalia County Schools for the 2016-2017 school year. (Enclosure VII.a.i)

Motion McCrum Second Robb Vote 4 - 1
(Keim voted No)

- ii. Recommend to approve request T.O. 16-22, 11th grade student to continue attending University High School for the 2015-16 and 2016-17 school years. (VII.a.ii)

Motion McCrum Second Estep Vote 5 - 0

- iii. Recommend to approve request T.O. 16-23, 6th grade South Preston student to transfer to Barbour County Schools for the remainder of the 2015-16 school year. (VII.a.iii)

Motion Estep Second Robb Vote 5 - 0

- iv. Recommend to approve eight-day educational leave for 5th grade Bruceton School student to visit Spain, December 21, 2015, through January 8, 2016. (VII.a.iv)

Motion Robb Second Estep Vote 5 - 0

b. Buildings and Grounds

- i. Recommend to approve Town of Tunnelton Sewer Project (Enclosure VII.b.i)

Motion McNeill Second Keim Vote 5 - 0

Mr. Wotring explained that he had met with representatives from the Tunnelton Sewer Project. He stated that the organization had stated that if approved by the board, they would assume responsibility for the "tap in" fee and running the line from the school to the sewer system. If the board did not vote to approve the plan, the organization would take the property through a process known as "condemning". At this point the board would be responsible for hooking up to the sewage system at their own cost. Mr. Wotring explained that he felt that the board had no option at this point as the town of Tunnelton would secure the property one way or the other and that by agreeing to the plan, the cost of hooking up would be covered. Les Nicholson added that the town had agreed to not only install the line, but also to maintain the line once installed.

c. Communication (Information and Discussion)

- i. Recommend to approve Boy Scouts of America visit to Preston County Schools to provide organization information.

Motion Estep Second Robb Vote 5 - 0

Mr. Wotring explained the process for any group wishing to disseminate information in any of the schools. He further explained that the Scouting organization had already visited one of the schools – Central Preston Middle School – on September 2 of this year. He shared that he had not been approached by this organization asking for permission to visit the schools.

d. Finance

- i. Request Approval of Budget Journal Entry (Enclosure VII.d.i)

Motion McNeill Second Keim Vote 5 - 0

- i. Request Approval of Register of Checks (Enclosure VII.d.ii)

Motion Keim Second McCrum Vote 5 - 0

- ii. Request Approval of In-Kind Service Request 16-1 (Enclosure VII.d.iii)

Motion McNeill Second Robb Vote 2 - 3

(McNeill, Robb, Estep voted No)

There was much discussion regarding the Facility Usage Policy and the request for In Kind Services. Mr. Wotring reviewed the process for submitting a request to use the school facilities and based upon the policy, Mrs. Kerstetter would calculate projected costs. The discussion continued regarding the custodial costs and the need for a custodian during these weekend events.

iii. Request Approval of In-Kind Service Request 16-2 (Enclosure VII.d.iv)

Motion Estep Second McCrum Vote _____

The discussion continued regarding the Use of Facilities and the interpretation of the recently adopted policy. A motion was then made to table this request.

Motion McNeill Second McCrum Vote 5 - 0

iv. Request Approval of In-Kind Service Request 16-3 (Enclosure VII.d.v)

Motion McNeill Second Keim Vote _____

The discussion continued regarding the In Kind Service requests. The question was asked if citizens could be bonded and then entrusted with a key and the role of supervising the use of facilities. McNeill asked if these were actual costs or projected costs and said these things need to be known before the board could make decisions regarding these requests. A motion was then made to table this request.

Motion Keim Second Robb Vote 5 - 0

v. Request Approval of Allocating Academic Center Foundation, Inc. Funds Totaling \$67,782.93.

Motion Estep Second McNeill Vote 5 - 0

Dr. Estep moved that the monies from the Academic Center Foundation, Inc. be moved to the Tucker Community Foundation and that a board of Preston citizens be named to oversee grant requests that could be submitted for the use of the funds or the interest generated from the funds.

e. Curriculum and Instruction – None

f. Personnel Matters (Action)

i. Request approval of attached professional personnel actions (Enclosure VII.f.i)

Motion McCrum Second Robb Vote 5 - 0

ii. Request approval of attached service personnel actions (Enclosure VII.f.ii)

Motion Keim Second Estep Vote 5 - 0

VIII. New Business

a. Recommend to approve the running of an Excess Levy

Motion Estep Second McCrum Vote 5 - 0

Executive Session: President McNeill asked to go into Executive Session for the purpose of discussing personnel.

Motion McNeill Second Robb Vote 5 - 0
Time: 8:19 p.m.

Return to Regular Session:


Motion McNeill Second Robb Vote 5 - 0
Time: 8:55 p.m.

b. Items for Future Meetings

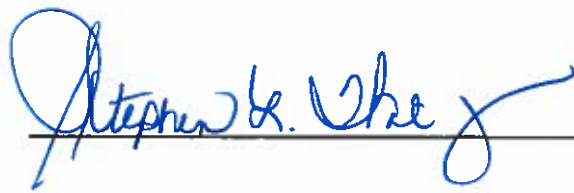
Dr. Estep asked that Policy R-3-24-1 dealing with retention of students be placed on the next board agenda for discussion.

IX. Adjournment

Motion Keim Second McCrum Vote 5 - 0
Time: 8:56 p.m.



President



Secretary

Professional Personnel Agenda 12/21/15

Employ Personnel

Name	Position	Location	Effective	Funding Source	Credential
Shultz, Lisa	ESL Tutor	County Itinerant	12/22/15	State Aid/Local	√
Bolyard, Becky	Instructor, After School Explorers Program	FES	12/22/15	21 st Century Grant	√
Felton, Debra	Fourth Grade Long-Term Substitute Teacher	Rowlesburg	1/7/16	State Aid/Local	√
Mittan, Timothy	English Teacher	WPMS	Pending WVDE Certification Approval	State Aid/Local	Pending

Leave of Absence Requests

Name	Position	Location	Type of Leave	Dates
Waugh, Joshua	PE/Health Teacher	Aurora/Rowlesburg	Birth/Infant Bonding	Approximately March 14, 2016 through April 1, 2016
Leganzuk, Whitney	Preschool Special Needs Teacher	TAEP	Birth/Infant Bonding	To be extended through the remainder of the 2015-2016 School year

Service Personnel Agenda 12/21/15

Employ Personnel

Name	Position	Location	Effective	Funding Source	Credential
Bishop, Robert	Substitute Custodian	County	Pending Background Check Clearance	State Aid/Local	√
Louk, David	Substitute Custodian	County	1/4/16	State Aid/Local	√
Patton, Desirae	Substitute Custodian	County	1/4/16	State Aid/Local	√
Plum, Ernie	Substitute Custodian	County	Pending Background Check Clearance	State Aid/Local	√
Wilfong, Damien	Substitute Custodian	County	1/4/16	State Aid/Local	√
Rhodes, Mary	Substitute LPN Aide	County	Pending Background Check Clearance	State Aid/Local	√
Hare, Donna	Cook II, Half-time	TAEP	1/4/16	State Aid/Local	√