

Preston County Board of Education

Minutes

August 24, 2015

6:30 p.m. at the Preston County Board of Education

**Present: Robert McCrum, Vice President
Ann Robb, Member
Crissy Estep, Member
Jack Keim, Member**

Absent: Kathy McNeill, President

Other persons attending the meeting: Stephen Wotring, Superintendent, Craig Schmidl, Katrina Kerstetter, Dr. David Pastrick, Theresa Marthey, Amanda Shaffer, Sharon Lansberry, Sherry Watkins, Rodney Watkins, Brenda Thomas, Ally Wiles, Brooke Wotring, Morgan Stemple, Loree Pritt, John Pritt, Dani Shrout, Melissa Bracken, Rita Nicholson, Larry Nicholson, [Prentiss Taylor, Jr.], Jean Guillot, Alyssa Guillot, Donna Wine, Tamy Wiles, Paula Shrout, Jennifer Knotts, Wayne Workman, Josh Gordon, Evan Gordon, Addison Gray, Breann Burdette, Madison Crane, Brenda Crane, Shannon Volek, Maykayla Strahin, Jennifer Murray, Lindsay Scheffel, Madison Murray, Olivia Murray, Marsha Richards, Darla Sapp, Roy Sapp, Misty Chambers, Tracy Keller, Jillian Keller, Danita Plum, Stephan Plum, Stephen Wilson, Stephanie Wilson, Barbara Nine, Kelsea Nine, Brianna Nine, Charlotte Brown, Miah Brown, Brenda Griffith, Saabrina Griffith, Kristin Jones, Floyd Barber, Michele Ballard, Linda Poe, Jasmine Poe

I. Call to order – Pledge of Allegiance – Introductions

Mr. McCrum called the meeting to order at 6:30 p.m. and asked for a moment of silence.

Mr. Keim led the Pledge of Allegiance

II. Recognitions – None

Mr. Wotring did use this time to report on the new law passed by the FCC, which suspended the school system's use of the automated calling system, School Messenger, until written notice was received from each household. He reported that all forms needed to be returned prior to September 1. After that date, numbers would be removed from the system in which permission was not granted.

III. Delegations

- a. **Loree Pritt** – Ms. Pritt spoke of her concerns with the dress code policy at Preston High School. She shared that it appeared that the dress code had changed and there was confusion as to what students were expected to wear.
- b. **Wayne Workman** – Mr. Workman shared his concerns regarding the School Messenger calling system. He stated that numerous calls can come daily and that the majority of them were not emergency information. He asked that something be done regarding the system to limit these calls.
- c. **Shannon Volek** – Ms. Volek shared her concerns regarding the school dress code at Preston High School and felt that it was discriminatory toward the females at the school.
- d. **Misty Chambers** – Ms. Chambers spoke of her concerns with the dress code policy at Preston High School. She had several students stand to be recognized and asked what the concerns were the clothes that they were wearing.
- e. **Danita Plum** – Ms. Plum spoke of her concerns with the dress code at Preston High School.
- f. **Stephen Wilson** – Mr. Wilson spoke of his concerns with the dress code at Preston High School and that his son was told that the t-shirt he was wearing was inappropriate. He stated that he felt we should spend more time teaching students to write in cursive and less time on the dress code.
- g. **Stephanie Wilson** – Ms. Wilson spoke of her concerns with the dress code at Preston High School and felt that more emphasis should be placed on the fighting and drug use at PHS as opposed to so much emphasis on clothing.
- h. **Tammy Wiles** - Ms. Wiles spoke of her concerns with the dress code at Preston High School. She stated that she monitors what her daughter wears and would never send her child to school dressed inappropriately.
- i. **Barbara Nine** – Ms. Nine spoke of her concerns with the dress code policy at Preston High School.
- j. **Marsha Richards** – Ms. Richards spoke of her concerns regarding the dress code at Preston High School.

k. **Charlotte Brown** – Ms. Brown spoke of her concerns with the dress code at Preston High School.

IV. Approval of Agenda (Action)

Motion Robb Second Estep Vote 4 – 0

V. Consent Agenda (Action)

Motion Keim Second Estep Vote 4 – 0

a. Approval of Minutes

i. Recommend the Board approve the August 10, 2015, meeting minutes. (Enclosure Number V.a.i)

b. Trips

i. A trip for Aurora K-8 students to travel to the National Aquarium in Baltimore, Maryland, on August 29, 2015, was approved at the August 10, 2015, Board meeting. However, the date of the trip has been changed to September 12, 2015.

c. **Professional Meetings - None**

d. **Policy Reading - None**

VI. Routine Business

a. Attendance

i. Recommend to approve educational leave for 7th grade student to visit Disney World, Orlando, Florida for nine days, September 8 through September 18, 2015. (Enclosure VI.a.i)

ii. Recommend to approve educational leave for 11th grade student to visit Disney World, Orlando, Florida for nine days, September 8 through September 18, 2015. (Enclosure VI.a.ii)

Motion Robb Second Estep Vote 3 - 1

Robb voted No

iii. Recommend to approve educational leave for 12th grade student to visit the Outer Banks for six days, August 20 through August 27, 2015. (Enclosure VI.a.iii)

Motion Keim Second Estep Vote 4 – 0

b. Buildings and Grounds

i. Thrasher Engineering Proposal – Mr. Wotring reported that he had met with representatives from Thrasher Engineering and that a work session would be set up at a Board of Education Meeting Work Session in the future.

c. **Communication (Information and Discussion)** Dr. Estep shared the “Back to School” video that she had designed containing “first day” school pictures of many students that had been sent to the Preston County Schools facebook page.

d. Finance

i. Request approval of Schedule of Checks (Enclosure Number VI.d.i)

Motion _____ Second _____ Vote _____

ii. Request approval of Journal Entry (Enclosure VI.d.ii)

Motion Robb Second Estep Vote 4 - 0

(Agenda items i and ii were considered together in one motion.)

iii. Preston County Schools Monthly Financial Report on a Cash Basis (Enclosure VI.d.iii)

e. Curriculum and Instruction

i. Recommend to approve South Preston School parent chaperone list. (Enclosure VI.e.i)

Motion Keim Second Robb Vote 4 - 0

VII. New Business

a. Personnel Matters (Action)

i. Request approval of attached professional personnel actions (Enclosure Number VII.a.i)

Motion Estep Second Robb Vote 4 - 0

ii. Request approval of attached service personnel actions (Enclosure Number VII.a.ii)

Motion Robb Second Keim Vote 4 - 0

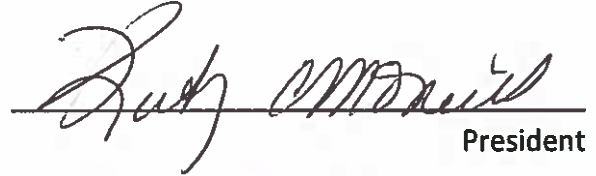
b. Items for Future Meetings – Mr. Keim suggested that Dr. Pastrick, Principal of Preston High School be placed on a future agenda to discuss the dress code.

VIII. Discipline - None

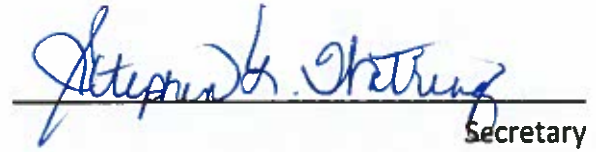
IX. Adjournment

Motion Keim Second Estep Vote 4 - 0

Time 7:35 a.m.



President



Secretary

**Preston County Board of Education
Minutes – Work Session
August 24, 2015**

Present: Robert McCrum, Vice President
Ann Robb, Member
Crissy Estep, Member
Jack Keim, Member

Absent: Kathy McNeill, President

Other persons attending the meeting: Stephen Wotring,
Superintendent, Craig Schmidl, Katrina Kerstetter

I. Finance Work Session

1. Call to Order

Motion Robb Second Keim Vote 4 - 0

Time 7:50 p.m.

II. Hot Topics

A. Chart of Accounts

B. Approval of Budget Entries

i. 100's, 200's, 300's – What does it all mean?

C. Monthly Report

III. Discussion Topics

A. FY16 Budget

i. May 30, 2015 Proposed Budget v. July 1, 2015 Actual Budget

B. Utility Costs – A Fiscal year Comparison

C. FY15 Spending v. State Aide Allocation

i. General and Substitutes

D. Facility Use Revenue

E. Construction Project Balances – Bond/SBA/QZAB

i. West/Valley Project Deficit

IV. Questions

V. Adjournment

Motion Keim Second Estep Vote 4 - 0

Time 9:15 p.m.



**Professional Personnel Agenda
08/24/15**

| Name | Position | Location | Effective Date | Funding Source | Credential |
|----------------------|--|-----------------|-------------------------------------|--------------------------------|------------|
| Bachtel, Mary | Parent/Community Volunteer Liaison | Aurora | 08/25/15 | Title II | ✓ |
| Mayfield, Debra | Site Coordinator, After School Explorers Program | Aurora | 08/25/15 | 21 st Century Grant | ✓ |
| Roush, Melva | Instructor, After School Explorers Program | Aurora | 08/25/15 | 21 st Century Grant | ✓ |
| Akins, Donna | Instructor, After School Explorers Program | Aurora | 08/25/15 | 21 st Century Grant | ✓ |
| Warnick, Elizabeth | Parent/Community Volunteer Liaison | Bruceton | 08/25/15 | Title II | ✓ |
| Everline, Courtney | Special Education Teacher, LOA | Bruceton | 08/25/15 | State Aid/Local | ✓ |
| Dillon, Wendy | Instructor, After School Explorers | Bruceton School | 08/25/15 | 21 st Century Grant | ✓ |
| Doerr, Elizabeth | Instructor, After School Explorers | Bruceton School | 08/25/15 | 21 st Century Grant | ✓ |
| Browning, Kathryn | Instructor, After School Explorers | Bruceton School | 08/25/15 | 21 st Century Grant | ✓ |
| Kohlmeyer, Christine | Site Coordinator, After School Explorers Program | Bruceton School | 08/25/15 | 21 st Century Grant | ✓ |
| Huggins, Susie | County Parent/Community Volunteer Liaison | County | 08/25/15 | Title I | ✓ |
| Shubert, Ellen | Substitute Teacher | County | 08/25/15 | State Aid/Local | ✓ |
| Oliphant, Erica | Substitute Teacher | County | 08/25/15 | State Aid/Local | ✓ |
| Kelly, Crystal | Substitute Teacher | County | 08/25/15 | State Aid/Local | ✓ |
| Rembold, Jocie | Substitute Teacher | County | 08/25/15 | State Aid/Local | ✓ |
| DeLauder, Anthony | Substitute Teacher | County | 08/25/15 | State Aid/Local | ✓ |
| Likins, Jaunetta | Substitute Teacher | County | 08/25/15 | State Aid/Local | ✓ |
| Royce, Mark | Substitute Teacher | County | Pending WVDE Certification Approval | State Aid/Local | Pending |
| Nichols, Melanie | Substitute Teacher | County | Pending WVDE Certification Approval | State Aid/Local | Pending |
| Altman, Frank | Substitute Teacher | County | 08/25/15 | State Aid/Local | ✓ |

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|-------------------|--|-------------|-------------------------------------|--------------------------------|---------|
| Miller, Heather | Site Coordinator, After School Explorers Program | KES | 08/25/15 | 21 st Century Grant | ✓ |
| Williams, Jessica | Instructor, After School Explorers Program | KES | 08/25/15 | 21 st Century Grant | ✓ |
| Smith, Ella | Science Teacher | PHS | 08/25/15 | State Aid/Local | ✓ |
| White, Ray | Asst. Varsity Boys Basketball Coach | PHS | Pending WVDE Certification Approval | County | Pending |
| Furman, Phillip | Asst. Varsity Girls Basketball Coach | PHS | Pending WVDE Certification Approval | County | Pending |
| Furman, Phillip | Asst. Varsity Football Coach | PHS | Pending WVDE Certification Approval | County | Pending |
| Kirchartz, Jenna | Social Studies Teacher | PHS | 08/25/15 | State Aid/Local | ✓ |
| Poland, Lisa | Math Teacher | PHS | 08/25/15 | State Aid/Local | ✓ |
| McDaniel, Andrea | Parent/Community Volunteer Liaison | *Rowlesburg | 08/25/15 | Title II Funds | ✓ |
| Metheny, Jim | Asst. Middle School Football Coach | Rowlesburg | 08/25/15 | County | ✓ |
| Cales, Brett | Instructor, After School Explorers Program | Rowlesburg | 08/25/15 | 21 st Century Grant | ✓ |
| Sypolt, Brandy | Instructor, After School Explorers Program | Rowlesburg | 08/25/15 | 21 st Century Grant | ✓ |
| Holleran, Aneva | 5 th Grade Teacher | SPS | 08/25/15 | State Aid/Local | ✓ |
| Zinn, Jennifer | Instructor, After School Explorers Program | SPS | 08/25/15 | 21 st Century Grant | ✓ |
| Ridenour, Connie | Site Coordinator, After School Explorers Program | SPS | 08/25/15 | 21 st Century Grant | ✓ |
| Brown, Jennifer | Parent/Community Volunteer Liaison | TAEP | 08/25/15 | Title I | ✓ |
| Lipscomb, Cheryl | Tutor | TAEP | 08/25/15 | Title I | ✓ |
| Stiles, Bethany | Site Coordinator, After School Explorers Program | TAEP | 08/25/15 | 21 st Century Grant | ✓ |
| Davis, Jamie | Computer Instructor, After | TAEP | 08/25/15 | 21 st Century Grant | ✓ |

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|-----------------|--|--------|-------------------------------------|--------------------------------|---------|
| | School Explorers Program | | | | |
| Myers, Debbie | Tutor | Valley | 08/25/15 | Title I | ✓ |
| Rehe, Amanda | Site Coordinator, After School Explorers Program | Valley | 08/25/15 | 21 st Century Grant | ✓ |
| DeLawder, Amy | Instructor, After School Explorers Program | Valley | 08/25/15 | 21 st Century Grant | ✓ |
| Rodich, Mallory | Instructor, After School Explorers Program | Valley | 08/25/15 | 21 st Century Grant | ✓ |
| Tatham, Lucas | Cross Country Coach | WPMS | Pending WVDE Certification Approval | County | Pending |

*Location correction from previous agenda.

Resignation of Personnel

| Name | Position | Location | Effective |
|--------------------|-------------------|----------|-----------|
| Roatch, Thomas | Sp. Ed. Teacher | Aurora | 08/17/15 |
| Everline, Courtney | Sp. Ed. Teacher | CPMS | 08/25/15 |
| Livengood, Holi | Cheerleader Coach | CPMS | 08/11/15 |
| Bolyard, Brenda | Bus. Ed. Teacher | PHS | 08/10/15 |

Leave of Absence

| Name | Position | Location | Dates | Reason |
|------------------|-------------------------------|----------|----------------------------------|----------------------|
| Burnside, Ashley | 1 st Grade Teacher | KES | Approximately 9/28/15 – 12/21/15 | Birth/Infant Bonding |

Service Personnel Agenda 08/24/15

Employ Service Personnel

| Name | Position | Location | Effective | Funding Source | Credential |
|-----------------------|--------------------------------------|---------------------------|-----------|--------------------------------|------------|
| Collins, Philip | Substitute Custodian | County | 08/25/15 | State Aid/Local | √ |
| Benlhanguerte, Roxann | Substitute Aide | County | 08/25/15 | State Aid/Local | √ |
| DeBarr, Greg | Substitute Custodian | County | 08/25/15 | State Aid/Local | √ |
| Deahl, Joelle | Substitute Custodian | County | 08/25/15 | State Aid/Local | √ |
| Foley, Cynthia | Executive Secretary | County Office | 08/25/15 | State Aid/Local | √ |
| Ridenour, Greg | Bus Operator, After School Explorers | Fellowsville/ Newburg | 08/25/15 | 21 st Century Grant | √ |
| Bailey, Michael | Custodian IV | PHS | 8/25/15 | State Aid/Local | √ |
| Biggins, Francis | Daytime Shuttle Bus Operator | PHS | 8/25/15 | CTE | √ |
| Gribble, Anthony | Student Aide | PHS Animal Processing Lab | 8/25/15 | PHS | √ |
| Hileman, Trent | Student Aide | PHS Animal Processing Lab | 8/25/15 | PHS | √ |
| Dameron, Lori | Custodian IV, during LOA | TAEP | 8/25/15 | State Aid/Local | √ |

Dismissal of Employee

| Name | Position | Location | Effective | Reason |
|-----------------------|------------|-----------------|-----------|---|
| Benlhanguerte, Roxann | Aide/ECCAT | Bruceton School | 8/13/15 | Temporary authorization for ECCAT certification denied by WVDE. |

Resignation of Personnel

| Name | Position | Location | Effective |
|---------------|--------------|----------|-----------|
| Baker, Robert | Bus Operator | County | 08/24/15 |