

**Preston County Board of Education
Minutes
June 27, 2016
6:30 pm**

**Present: Kathy McNeill, President
Robert McCrum, Vice-President
Ann Robb, Member
Dr. Clarissa Estep, Member
George Keim, Member**

**Others attending the meeting: Stephen Wotring, Superintendent;
Jennifer Graham, Daniel Miller, Pam Feathers, Cheryl Lipscomb, Bill
Guthrie, Libby Guthrie**

- I. **Call to order – Pledge of Allegiance – Introductions**
President McNeill called the meeting to order at 6:30 p.m.
Mr. McCrum led those present in the Pledge of Allegiance to the American flag.

- II. **Recognitions**
 - i. Kathy C. McNeill, Out-going Board Member
 - ii. Ann Robb, Out-going Board Member

Superintendent Wotring presented Mrs. McNeill and Ms. Robb with plaques and spoke of his appreciation for their years of service and for their dedication to the students of Preston County.

- III. **Delegations – None**

- IV. **Reports**
 - a. County Commission Property Master Plan Update, Mr. Wotring

Mr. Wotring shared the “Poor Farm” plan design that has been approved by the County Commission. There is still much planning to be done on the project, but could result in the school system receiving part of the property.

- V. **Approval of Agenda (Action)**

Motion Keim Second McCrum Vote 5 - 0

VI. Consent Agenda (Action)

Motion Estep Second McCrum Vote 5 - 0

a. Approval of Minutes

- i. Recommend the Board approve the June 13, 2016, meeting minutes.
(Enclosure VI.a.i)

Motion Estep Second McCrum Vote 4 - 0 - 1
(Keim abstained)

Mr. Keim asked that the minutes be voted on separately because he was absent during the June 13, 2016, meeting.

- b. Trips
c. Professional Meetings
d. Policies on First Reading

VII. Routine Business

- a. Attendance
b. Buildings and Grounds
c. Communication (Information and Discussion)
d. Finance
i. Budget Journal Entry (Enclosure VII.d.i)
ii. Monthly Financial Report (Enclosure VII.d.ii)
iii. Recommend to approve Extended Employment/Supplemental Salary Scale (Enclosure VII.d.iii)
iv. Approve Schedule of Checks
v. Approve Budget Transfers

Motion McCrum Second Keim Vote 5 - 0

(Items i - v were voted on together.)

- e. Curriculum and Instruction
f. Personnel Matters (Action)
i. Request approval of attached professional personnel actions (Enclosure VII.f.i)

Motion Robb Second Estep Vote 5 - 0

- ii. Request approval of attached service personnel actions (Enclosure VII.f.ii)

Motion Keim Second Estep Vote 5 - 0

VIII. New Business

- a. Items for Future Meetings

IX. Adjournment

Motion McNeill Second Robb Vote 5 - 0

Time: 6:47 p.m.

Clayton L. Estep

President

Stephen G. Stritz

Secretary

**Professional Personnel Agenda
June 27, 2016**

Employ Professional Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Singer, Sherea	1 st Grade Teacher	Bruceton School	2016-2017 School Year	State Aid/Local	√
Walls, Holly	2 nd Grade Teacher	Bruceton School	2016-2017 School Year	State Aid/Local	√
Herko, Rebecca	5 th Grade Teacher	CPMS	2016-2017 School Year	State Aid/Local	√
Shubert, Ellen	Special Education Teacher	CPMS	2016-2017 School Year	State Aid/Local	√
Zigray, Jeffrey	Science Teacher during LOA	CPMS	2016-2017 School Year	State Aid/Local	√
Davis, Jimmy	Academic Coach	County	2016-2017 School Year	State Aid/Local	√
Williams, Jessica	Site Coordinator, Zero Robotics	KES	June 24, 2016	ASE Grant	√
Mayle, Beverly	Art Teacher	PHS	2016-2017 School Year	State Aid/Local	√
Zinn, Jennifer	Site Coordinator, Zero Robotics	SPS	June 24, 2016	ASE Grant	√
Ridenour, Connie	Instructor, Zero Robotics	SPS	June 24, 2016	ASE Grant	√
Dewitt, Lisa	2 nd Grade Teacher	WPS	2016-2017 School Year	State Aid/Local	√

Retirement Request

Name	Position	Location	Effective Date
Heaney, Elizabeth Carlene	Kindergarten Teacher	Bruceton School	6/30/16

Resignation Request

Name	Position	Location	Effective Date
Chambers, John Jr.	Head Baseball Coach	PHS	May 20, 2016

Rescind Personnel Action and Reassign

Name	Position	Location	Effective Date	Funding Source	Credential
Corbitt, Alan	Technology Systems Specialist (TSS)	PHS	2016-2017 School Year	Step 7 funds	√

Service Personnel Agenda

June 27, 2016

Employ Service Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Wolfe, Debra	Substitute Secretary	County	2016-17 School Year	State Aid/Formula	√
Ragione, Joseph Bruce	Substitute Mechanic	County	2016-17 School Year	State Aid/Formula	√
Cline, Roxann	Sp. Ed. Aide/ Supervisory Aide/ Bus Aide	County Itinerant; Current Assignment PHS	2016-17 School Year	State Aid/Formula	√
Shahan, Paula	Aide/ECCAT	SPS	2016-17 School Year	State Aid/Formula	√
McGinnis, Craig	Bus Operator, Energy Express	South Area	June 27-July 29, 2016	Energy Express Program	√

Employ Summer Service Personnel – Training Day

Name	Position	Location	Effective Dates	Funding	Credential
Blamble, Jackie	Summer Cook, Half-time	Aurora	June 13, 2016	State Aid/ Local	√
Burnsworth, Christal	Summer Cook	KES	June 13, 2016	State Aid/ Local	√
Shaffer, Melanie	Summer Cook	KES	June 13, 2016	State Aid/ Local	√
Louk, Samantha	Summer Cook	SPS	June 13, 2016	State Aid/ Local	√
LaRue, Carolyn	Summer Cook	TAEP	June 13, 2016	State Aid/ Local	√

Rescind Personnel Action and Reassign

Name	Position	Location	Effective
Avery, Annette	Aide/ECCAT	Rowlesburg	2016-17 School Year

Resignation Request

Name	Position	Location	Effective
Jennings, Jarrett	Substitute Bus Operator	County	6/13/16

Dismissal of Employee

Name	Position	Location	Effective	Reason
Strahin, Christopher	Substitute Bus Operator	County	06/28/16	Failure to maintain bus operator licensure.